

WYTHALL PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY, 21st February 2019**
AT THE VILLAGE HALL, ALCESTER ROAD, AT 7.30 PM.

<u>PRESENT:</u>	Cllr.Mrs.D.Taylor	Chairman
	Cllr.Mrs.S.Baxter	Vice Chairman
	Cllr.D.Bibbings	
	Cllr.Helen Cleaver	
	Cllr.K.Footman	
	Cllr.Mrs.S.Hession	
	Cllr.Mrs.K.Kingston	
	Cllr.S.Peters	
	Cllr.P.Rattigan	
	Cllr.Mrs.S.Stewart	
	Cllr.L.Turner	
	Cllr.Mrs.C.E.Webb MBE	
	Cllr.Miss L.Wright	
	Miss P.Harrison	Executive Officer

County Cllr.Hotham and District Cllr.Denaro were in attendance.

Attending as members of the public were Mr.Alan Griffin, WCA; resident of Packhorse Lane; and two others.

Prior to opening the Meeting the Chairman announced her intention to invoke SO 10(a)(xi) at the end of the Agenda due to the confidential nature of the business to be discussed (Item 7 on the Finance Report refers).

1. **APOLOGIES:** reasons for absence had been noted by the Chairman and accepted from the following: Cllr.Mrs.Bibbings and Cllr.Yates.

County Cllr.Kent had tendered his apologies.

2. (a) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**

None.

- (b) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**

Cllr.Mrs.Baxter)

Cllr.Cleaver) Wythall Community Association Trustee/Member

Cllr.Turner)

Cllr.Mrs.Hession)

Current Dispensations held by these Councillors in respect of WCA.

Cllr.Turner St.Mary's Senior Information Day Wife is a member

3. **COUNTY COUNCILLORS' REPORTS:**

Cllr.Kent had provided a written report contents of which were duly noted.

Cllr.Hotham reported on the following items:

WCC Budgets now set; change Parish lighting to LED; big push to get motorists off the roads and on to the trains; members have a limited highways budget but this will be increased substantially to each Councillor to enable more work done. There would be a 4% increase in Council Tax.

4. **DISTRICT COUNCILLORS' REPORTS:**

Cllr.Denaro referred to the incursion of "travellers" on land to the rear of the Rose & Crown (Beoley Parish Council).

A Planning Application had been submitted to Bromsgrove and the whole situation was being closely scrutinised by Bromsgrove DC as was the land on the Alcester Road opposite the Village Hall where work taking place had been terminated.

He also referred to St.Mary's Park, Chapel Lane and the fact that the site had been sold causing some concern to the residents.

Cllr.Peters : District Council Tax was being set the following week.

Cllr.Turner: Reported he was still monitoring the situation in Houndsfield Lane – no Planning Application had been submitted in respect of the work being carried out and a new gateway had been inserted.

Cllr.Mrs.Baxter: Commented on the closure of Silver Street whilst a new water main was being installed.

5. **MINUTES OF PREVIOUS MEETING:**

Resolved 5/2019:

The Minutes of the Meeting held on the 17th January 2019 were noted but in view of a number of errors identified by Cllr.Footman it was agreed amended Minutes should be provided to all Councillors and ratified at the next Meeting.

6. **MATTERS ARISING FROM PREVIOUS MINUTES:**

Noted.

7. **COMMITTEE REPORTS:**

COMMUNITY SERVICES

Resolution 6/19:

- (a) to defer back to the Committee the question of what to apply for in respect of the Tesco Bags of Help Grant. And to identify projects to be funded through the Public Realm improvements budgeted item.

ACTION: Back to Committee at next Meeting.

- (e) to accept the Minutes of the Meeting held on the 7/2/2019 having noted and endorsed the interim actions taken by the Committee.

FINANCE POLICY AND RESOURCES COMMITTEE:

Resolution 7/19:

- (a) to note that Cllr.Peters did not consider a response from the Parish Council was necessary in respect of the Consultation on Development Management in Birmingham DPD – Preferred Options.
- (b) to note the recommendation of the Community Services Committee and accept the tender from RBS Ground Maintenance Ltd (Philip Cook) in respect of the Highways Urban Maintenance three-year Contract commencing 1.4.2019 in the sum of £18,208.30 plus VAT p.a. fixed for the period of the contract.

ACTION: Advise RBS Ground Maintenance Ltd of this decision and notify all other tenderers accordingly.

- (c) to note and accept the figures in respect of Bank/Budgets for January 2019.
- (d) to accept the schedule of payments in respect of February 2019 including the instalment to the Wythall Community Association as per agreement.

There were two abstentions relating to the WCA payment – Cllr.Bibbings and Cllr.Mrs.Hession.

- (e) the Executive Officer to arrange a Meeting with representatives of the Community Association to discuss any financial assistance they may require commencing the financial year 1.4.2019.

ACTION: Arrange Meeting.

- (f) to refer back to the Community Services Committee to formulate a policy on cutting back trees round footway lights following a query raised by Cllr.Footman as to why the Parish Council pay for cutting back trees round footway lights.

ACTION: Take to next Meeting of Community Services.

- (g) to ratify in retrospect a transfer of funds from the Investment Account to the current account totalling £12000.
- (h) to note that the Section 137 Limit for 2019-20 would be £8.12 per elector.

- (j) to note that Cllr.Mrs.Baxter would be preparing the three-year projected forecast in respect of the Budgets 2019/20.
- (k) to note Cllr.Footman's observation that the following had not been specifically noted in the previous Minutes although the Risk Sub-Committee Minutes of the 6.11.2018 had been accepted –
 - (i) accept the recommendation that the minimum level of General Reserves the Council should hold is £80,000.
 - (ii) The council should consider that any over-achievement as regards the Cemetery income should go into the Cemetery Earmarked Reserve and that any under-achievement should come out of the Cemetery Earmarked Reserve.
- (l) to note the Parish Council would have a "table" at the Seniors Information Day at St.Mary's on the 16th April – 10am – 1pm.
- (m) to accept the Minutes of the Meeting held on the 13th February 2019 having noted and endorsed the interim actions taken by the Committee.

PLANNING:

Resolved 8/2019:

- (a) to respond to the Solihull Local Plan Review – Supplementary Consultation January 2019 as previously emphasising the consequences of proposed development affecting residents of Majors Green.
- (b) to note the Minutes of the Meeting held on the 11/2/2019 and the applications dealt with under Standing Orders for Committees (4(d) Parish Standing Orders.

8. DEMENTIA FRIENDLY COMMUNITY:

Cllr.Mrs.Taylor reported that at the latest event over fifty people had attended (three new people and three visitors). The entertainment was a Beetle Drive. She again expressed her personal thanks to Cllr.Peters for driving people to and from the event.

9. ITEMS OF PAROCHIAL INTEREST FOR INFORMATION ONLY:

- (a) Cllr.Mrs.Hession queried whether, if a Meeting was to be arranged with the Community Association, they could give a presentation telling the Parish Council what they do and assurances that any money given is for the benefit of the community and the park.
- (b) Cllr.Mrs.Kingston reported that the bus shelter on the Alcester Road adjacent to Dark Lane needed cleaning as it appeared to be being used as a toilet.
- (c) Cllr.Miss Wright commented on how successful the installation of the footway lighting had been on Tilehouse Lane.

The Chairman invoked SO10(a)(x1) due to the confidential nature of the business to be discussed under Finance Item 7.

37 Silver Street (Former Parish Office):

The Executive Officer reported a quotation received from the Tenant in respect of the repair to plaster damaged through a leaking roof in the bathroom area and it was agreed more quotes should be acquired by the Council. It was also agreed the EO would make enquiries through Council's Solicitors as regards terms of the current Lease together with a market rental value of the property both as a business and if converted to residential.

ACTION: As above.

Mrs.K.Harris:

The EO read out the contents of a letter received from Mrs.Harris tendering her resignation as from the 22nd March 2019.

ACTION: Arrange a Personnel Meeting as soon as possible.

The Chairman reinstated Standing Orders.

- 10. **DATE OF NEXT MEETING:** Thursday, 21st March 2019 at 7.30 pm.

The Meeting closed at 9.00 pm.

SIGNED:..... CHAIRMAN

DATED: 21st March 2019