

WYTHALL PARISH COUNCIL

FINANCE POLICY & RESOURCES COMMITTEE

Minutes of Meeting held on Wednesday, 13th February 2019 at Council Office at 7.30.p.m.

PRESENT: Councillor Mrs.S.Baxter Chairman
 Councillor D.Bibbings Vice Chairman
 Councillor Mrs.D.Taylor PC Chairman
 Councillor Helen Cleaver
 Councillor S.Peters
 Councillor P.Rattigan
 Councillor L.Turner
 Miss P.A.Harrison Executive Officer

1. **APOLOGIES:** were noted and accepted from Cllr.Mrs.Hession.

2(a) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**
 None.

(b) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**

Cllr.Mrs.Baxter) Wythall Community Association Trustee/Member

Cllr.H.Cleaver)

Cllr.Turner)

All above members have a current dispensation.

Cllr.Turner St.Mary's Elderly Care Group Wife is a member

3. **CONSULTATIONS/RESPONSES/DEVELOPMENT BRIEFINGS ETC:**

(a) **Consultation on Development Management in Birmingham DPD – Preferred Options document – Consultation closes 29th March.**

Cllr.Peters volunteered to look at this document and report at Full Council.

ACTION: As above.

4. **CORRESPONDENCE:**

Letter from the Royal British Legion thanking the Parish Council for selling tickets for the WW1 100 Year Celebration held at the Wythall Community Club. Nearly 200 residents had attended and a profit of just of £500 was made which has gone to the Poppy Appeal.

5. **FINANCE:**

(a) **Community Services Committee:**

Item brought forward from the Meeting held on the 7th February 2019:

Highways Verge Maintenance – 3 year Contract commencing April 2019:
(Referred back from Full Council pending receipt of any references)

It was agreed to accept the recommendation put forward by the Committee that the Contract be awarded to Philip Cook/RBS Ground Maintenance Ltd, Solihull - £18,208.30 plus VAT fixed for the three year term of the Contract.

ACTION: Take to Full Council for decision.

(b) Monthly Bank Reconciliation(Income/Expenditure):

Figures in respect of January 2019 were noted for ratification at Full Council.

ACTION: As above.

(c) Grant Requests:

(i) Wythall Royal British Legion Club Ltd:

Accounts had been received in retrospect of awarding a grant in respect of a cabinet for the defibrillator.

(ii) Wythall Royal British Legion Club Ltd:

Enquiry as to whether the Parish Council would be interested in supporting another event staged by the Legion – Last Night of The Poppy Appeal Proms. It was agreed to ask for more detail before discussing further.

ACTION: As above.

(d) Schedule of payments relating to February 2019:

These were approved for ratification at Full Council including the February instalment of £1200 to Wythall Community Association having noted their latest figures.

ACTION: As above

(e) Bank Transfer: It was agreed to arrange a transfer of £12000 for retrospective approval at Full Council.

ACTION: As above.

(f) Section 137 Limit:

Notification had been received that the spending limit for 2019-20 would be £8.12 per elector.

ACTION: For noting at Full Council.

6. **Budgets 2018/2019:**
The three-year projected forecast to be completed prior to the end of the Financial Year, i.e. March 31st.

ACTION: As above.

7. **37 Silver Street (former Parish Office):**
The Committee considered correspondence received from the Tenant regarding updating the interior and carrying out some remedial plasterwork following a leaking roof over the toilet/washroom area and it was agreed to discuss various matters regarding this Tenancy at Full Council.

This would be dealt with in accordance with Standing Order 10(a)(x1) in view of the confidential nature of the matter.

ACTION: As above.

8. **COMMUNITY ASSET:**
Application was almost complete in respect of the Parish Council registering Wythall Community Association and Grounds.

ACTION: Complete Form.

9. **NEIGHBOURHOOD PLAN:**
Meeting of the Steering Group to be arranged.

ACTION: Arrange Meeting.

10. **ACTION PLAN:**
New version to be commenced.

ACTION: As above.

11. **VARIOUS ITEMS FOR DISCUSSION OR NOTING ONLY:**

(a) **Entrance Door/Parish Office:**
Monitoring performance of door as had some further problems.

(b) **St.Mary's Elderly Care Club:**
It was agreed to have a " table" at the Seniors Information Day at St.Mary's on the 16th April – 10am – 1pm.

- (c) Retirement of Richard Levett and Jenny Maturi of WorcCALC:
Invitation received to attend small gathering on the 28th March 11am – 3pm.
Cllr.Mrs.Baxter will probably attend but it was agreed a card should be sent from the Parish Council wishing them both well in their retirement.
- (d) Bromsgrove & Redditch Network Funding Fair – 19th March 2019:
Kerie had expressed a desire to attend – all Councillors had been notified as to this event.

12. **DATE OF NEXT MEETING:** Wednesday, 13th March 2019 at 7.30.pm.

The Meeting closed at 8.25 pm.