

WYTHALL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY, 17th JANUARY 2019
AT THE VILLAGE HALL, ALCESTER ROAD, AT 7.30 PM.

| | | |
|------------------------|-----------------------|-------------------|
| <u>PRESENT:</u> | Cllr.Mrs.D.Taylor | Chairman |
| | Cllr.Mrs.S.Baxter | Vice Chairman |
| | Cllr.D.Bibbings | |
| | Cllr.Mrs.H.Bibbings | |
| | Cllr.Helen Cleaver | |
| | Cllr.K.Footman | |
| | Cllr.Mrs.S.Hession | |
| | Cllr.Mrs.K.Kingston | |
| | Cllr.S.Peters | |
| | Cllr.L.Turner | |
| | Cllr.Mrs.C.E.Webb MBE | |
| | Cllr.Miss L.Wright | |
| | Cllr.K.Yates | |
| | Miss P.Harrison | Executive Officer |

County Cllr.Hotham was in attendance.

Attending as members of the public were Mr.Alan Griffin; Mr.D.Ashby and Dr.C.Whittaker.

1. **APOLOGIES:** reasons for absence had been noted by the Chairman and accepted from the following: Cllr.Mrs.Stewart and Cllr.Rattigan.

County Cllr.Kent and District Cllr.Denaro had both tendered their apologies.

2. (a) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**
None.

- (b) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**

Cllr.Mrs.Baxter)
 Cllr.Cleaver) Wythall Community Association Trustee/Member
 Cllr.Turner)
 Cllr.Yates) Member
 Current Dispensations held by these Councillors in respect of WCA.

Cllr.Peters) Wythall Village Hall Trustee
 Cllr.Cleaver)
 Current Dispensations held by these Councillors.

3. **COUNTY COUNCILLORS' REPORTS:**

Cllr.Kent and provided a written report contents of which were duly noted.

Cllr.Mrs.Baxter took exception to Cllr.Kent's comment in his fourth paragraph wherein he states he was surprised that no other Councillors were present at the recent Library review at Wythall Library apart from District Cllr.Denaro and himself, stating that she had attended a specially arranged Seminar at Bromsgrove District Council when Members were made fully aware as regards the future of County Council Libraries and consultations relating thereto.

Cllr.Hotham reported as follows:

- (a) Update on missing cats-eyes by M42 Island on A435:
This work had now been unceremoniously pushed into next year's budget. He would continue to chase this matter.
- (b) Footpath outside the Village Hall – work now logged for June 2019.
- (c) He understood the Parish Council had now installed a green grit bin in Selsdon Close – he had agreed to pay for this out of his County Divisional Fund.
- (d) WCC have to save £330m over the next 2 to3 years on Adult and Children's Care.
- (e) He gave an interesting report on Waste Disposal and the great service achieved in the last three to four years – in fact it could be an interesting visit for the Parish Council to go to the Environmental Centre.

4. **DISTRICT COUNCILLORS' REPORTS:**

Cllr.Peters – nothing to report.

Cllr.Turner – nothing to report.

Cllr.Mrs.Baxter –

Very little happening at the moment – the former Council House is still standing despite a Government Grant to demolish it and build fast-build housing.

Budget would be presented at February 2019 Meeting and it is understood there will be a 2.9% increase.

5. **MINUTES OF PREVIOUS MEETING:**

Resolved 1/2019:

The Minutes of the Meeting held on the 15th November 2018 were noted and accepted as a true record of matters discussed with the following amendment Item (f) changes to Council's Budgets 2018/2019 details:

Cemetery Income – reduced by £5000 and Cemetery Project expenditure reduced from £5k to zero; lighting maintenance increased to accommodate £5k Prysman Maintenance Charge (one off).

6. MATTERS ARISING FROM PREVIOUS MINUTES:

Noted – Committee Chairman to receive updates in respect of their relevant Committee.

**7. COMMITTEE REPORTS:
COMMUNITY SERVICES**

Resolution 2/19:

- (a) to recommend to Finance Policy & Resources Committee that the tender received from Swiftwell Environmental Ltd in the sum of £11299.92 p.a. plus VAT - Cemetery Maintenance Contract commencing 1.4.2020 for a period of three years be considered.

ACTION: As above

- (b) to recommend to Finance Policy & Resources Committee the tenders received from the following in respect of the Highways Urban Grass Maintenance Contract (3 years commencing 1.4.2020) be considered:

| | |
|----------------------------------|-----------|
| Fairways(Solihull) | £19880.00 |
| RBS/P Cooke (Solihull) | £18208.30 |
| Swiftwell Environmental(Wythall) | £22809.00 |

References to be sought in respect of the first two companies.

ACTION: As above.

- (c) not to take up the offer made by Solihull MBC that Wythall could advertise on some of their traffic Islands.
- (d) to accept the quotation to hand from Swiftwell Environmental Ltd for replacing the service gate leading into the Cemetery off Chapel Lane at a cost of £650 plus VAT.

ACTION: Accept quotation.

- (e) to accept the Minutes of the Meeting held on the 3/1/2019 having noted and endorsed the interim actions taken by the Committee.

FINANCE POLICY AND RESOURCES COMMITTEE:

Resolution 3/19:

- (a) to agree with the recommendation of the Community Services Committee and accept the tender from Swiftwell Environmental Ltd for the three year Cemetery Maintenance Contract commencing 1.4.2019 totalling £11,299.92 plus VAT.

This was a unanimous decision with the exception of Cllr.Mrs.Hession who abstained.

ACTION: Advise Swiftwell Environmental Ltd of this decision and notify all other tenderers accordingly.

- (b) not to make a final decision as regards the Highways Verge Management Contract, deferring this back to Community Services, pending receipt of all references to be requested for further recommendation to the Finance Committee.

ACTION: As above.

- (c) to note and accept the figures in respect of Bank/Budgets for December 2018 and January 2019.
- (d) to award a grant of £525 to Wythall Royal British Legion towards the cost of the cover for the recently installed defibrillator. (Accounts had been requested). This Grant being made under the General Power of Competence Grant (Local Government Act 1972 Section 7)

ACTION: Obtain latest Accounts for files.

- (e) to ratify in retrospect payment to the Wythall Community Association the December 2018 instalment of £1200 and pay the January 2019 instalment as per agreement.

There were three abstentions in respect of this decision – Cllr.Mrs.Hession; Cllr.Bibbings and Cllr.Mrs.Bibbings.

- (f) to award a grant of £2000 to Wythall Village Hall in respect of expenditure to the electrical services, catering provision, the needs of users with impaired hearing, the requirement for Wi-Fi and the provision of a fire detection and alarm system. This Grant being awarded under the General Power of Competence Grant (Local Government Act 1972 Section 7).

- (g) to accept the schedule of payments in respect of December 2018 (retrospective) noting that those dealt with in December were in accordance with Section 5.2 Financial Regulations with the following requiring specific resolutions:

December 2018:

| | |
|---|----------|
| 21.27 Mrs.K.Harris/reimbursement of postage | £5.21 |
| 32.9 Communicorp/Subscription | £192.00 |
| 33.30 Milestone Society/subscription | £20.00 |
| 35.81 Wythall Community Association/Dec.Grant | £1200.00 |

January 2019:

| | |
|---|----------|
| 19.185 Miss P.Harrison/reimburse postage | £18.20 |
| 30.57 FBCA/Subscription renewal | £143.20 |
| 31.81 Wythall Community Association/Jan.Grant | £1200.00 |

ACTION: All above.

- (h) to accept the final version of the Budgets 2019/20 and request a Precept totalling £130,589 from Bromsgrove District Council but to defer a decision as regards the Forward Plan pending changes to be made by Cllr.Mrs.Baxter.

There were two abstentions relating to the above – Cllr.Bibbings and Cllr.Mrs.Bibbings.

ACTION: Request Precept from BDC and Cllr.Mrs.Baxter amend Forward Plan.

- (l) to apply to Bromsgrove District Council to register the Wythall Community Park and Buildings as a Community Asset.
Cllr.Mrs.Baxter had declared an interest and had a dispensation – she did not vote.
- (j) to accept the Action Plan 2019 as presented.
- (k) to note a report from The Royal British Legion thanking the Parish Council for selling tickets for the WW! 100 Year Celebration event. Nearly 200 residents had attended and a profit of just over £500 had gone into the Poppy Appeal.
- (l) to accept the Minutes of the Meeting held on the 9th January 2019 having noted and endorsed the interim actions taken by the Committee.

PLANNING:

Resolved 4/2019:

- (a) to note the Minutes of the Meetings held on the 12/12/ 2018 and 7/1/2019 and the applications dealt with under Standing Orders for Committees (4(d) Parish Standing Orders.

8. **DEMENTIA FRIENDLY COMMUNITY:**

Cllr.Mrs.Taylor reported on the Christmas Party attended by over 70 people and expressed her personal thanks to Cllr.Peters for driving people to and from the event.

9. **ITEMS OF PAROCHIAL INTEREST FOR INFORMATION ONLY:**

- (a) Cllr.Yates was elected as Council's representative on the WorcCALC Executive Committee filling the vacancy left by Cllr.Footman.
- (b) Cllr.Peters reported that the replacement bus service for the S3 would commence on the 25th February.
- (c) Cllr.Mrs.Taylor referred to the fact that at the next Council Meeting a PA system would be tried out, courtesy of Cllr.Adam Kent.

10. **DATE OF NEXT MEETING:** Thursday, 21st February 2019 at 7.30 pm.

The Meeting closed at 9.30 pm.

SIGNED:..... CHAIRMAN

DATED: 21st February 2019