

WYTHALL PARISH COUNCIL

COMMUNITY SERVICES COMMITTEE

Minutes of the Meeting held on Thursday 3rd January 2019 at the Council Office at 7.30 pm.

PRESENT: Councillor L.Turner Chairman
 Councillor Mrs.S.Baxter Vice Chairman
 Councillor Helen Cleaver
 Councillor Mrs.K.Kingston
 Councillor S.Peters
 Councillor Mrs.D.Taylor
 Councillor K.Yates
 Miss P. Harrison Executive Officer

1. **APOLOGIES:** were noted and accepted from Cllr.Mrs.Hession; Cllr.Mrs.Stewart.

2. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS/OTHER INTERESTS:**
 None.

3. **HIGHWAYS/CEMETERY MAINTENANCE CONTRACTS TENDERS:**
 All tenders had been opened on the 2nd January 2019 following the deadline of 12 noon for receipt thereof in the presence of Cllr.Turner; Cllr.Mrs.Baxter and the Executive Officer, details being entered by Mrs.Harris.

(i) **Cemetery Grounds Maintenance – 3 year contract commencing April 2019:**

Ten tenders had been received as follows:

AMW/Stratford-upon-Avon	£15650.00*
Remembering You/Stourbridge	£13440.00
CDF/Stourbridge	£12948.00
Swiftwell Environmental Services/Wythall	£11299.92
Branches Nationwide/Wolverley	£11264.00
Ivarde/Coventry	£11000.00.
Fairways/Solihull	£10720.00
Glendale/Kingstanding	£10317.56
EGA Gardens/Northants	£ 8700.00
R.Wilks/Nr.Worc.	£ 5461.00

* Additional £250 per visit when attending to clear snow.

Having considered all the above it was agreed to recommend to the Finance Committee that the tender in respect of Swiftwell Environmental Ltd be taken forward to Full Council for consideration.

(ii) Highways Urban Grass Maintenance:

Four tenders had been received as follows:

AMW/Stratford	£23480.00
Swiftwell Environmental Services Ltd/Wythall	£22809.00
Fairways/Solihull	£19880.00
RBS(P.Cooke)/Solihull	££18208.30

It was agreed to ask for references in respect of Fairways and RBS(P.Cooke) to enable a decision to be formulated at the Finance Committee for possible recommendation to Full Council. Also to establish whether Health & Safety accreditation was held by these Companies.

ACTION: As above.

4. **SERVICES:**4.1 **Roads/verges:**

New:

(a) Wythall & Hollywood Country Market:

A request to place free-standing signs on the footways when the Market is taking place had been passed to WCC.

(b) Solihull MBC:

It was agreed to recommend to Full Council that an enquiry as to whether sponsorship of some of the Island in Solihull would be something the Parish Council might be interested in be declined.

ACTION: Discuss at Full Council.

Pending:

(a) Nothing to report although the cats-eyes have yet to appear by the M42 Island.

4.2 **FOOTWAY LIGHTING:**

New:

(a) Nothing to report.

Pending:

(a) Silver Street: It was agreed to investigate the installation of an additional column between Pt.353 and 354 following complaints that it is a very dark patch. Still under investigation.

(b) Relocation of light in Hollywood Lane:

The work had been completed and an invoice awaited from Pry main.

5. **PARISH LENGTHSMAN:**

Nothing to report.

6. **PUBLIC RIGHTS OF WAY:**

(a) Nothing to report.

7. **TREES & BULBS:**

Nothing to report.

8. **CEMETERY:**(a) **Replacement gate for Service Entrance in Chapel Lane:**

The EO was obtaining a quotation to replace the old timber gates with one metal gate.

ACTION: Report at next Meeting.

(b) The EO referred to a free-standing statue installed adjacent to a headstone in the Cemetery – it was agreed to monitor this for the time being.

ACTION: As above.

9. **ALLOTMENTS:**(a) **Woodland Trust:**

The whips had been received.

(b) **Trees:**

Survey awaited from Swiftwell Environmental Ltd.

ACTION: Seek survey from Swiftwell.

(c) **Break-in:**

Intruders had walked through the hedge but nothing had been taken.

The EO was pressing for the whips to be planted once the gaps had been identified by the Chairman of the Allotments Association.

10. **STREET FURNITURE:**(a) **Notice Boards:**

Nothing to report.

(b) **Bus Shelters/Roadside seats:** Nothing to report.(c) **Roadside Planters:**

Nothing to report.

(d) **Grit Bins:**

Supply of salt & grit had been received.

Grit bin for Selsdon Close had been purchased and installed – Cllr.Hotham was footing the bill.

(e) **Tesco Bags Grant**

An application had been started for another Grant but a decision had yet to be made as to what the money would be for. One suggestion was a bus shelter on the Alcester Road (opp.Kilbys) but a telegraph pole could be in the way; another suggestion was two benches by the War Memorial.

ACTION: Decision to be made.

11. **WAR MEMORIAL, Gorseby Lotts:**

(a) **Illuminate Memorial:**

Consideration would be given to low-level illumination, possibly using solar panel/s.

(b) **Removal of Memorial Wreaths:**

It was agreed these should be removed by mid-January and the EO to advise the British Legion accordingly.

ACTION: EO would attend to both above items.

12. **TRANSPORT(Buses/Trains):**

(a) **Buses:** Nothing to report.

(b) **Trains:** Nothing to report.

13. **ENVIRONMENTAL ISSUES:**

(a) **Flood Investigation:**

It was agreed to ask to be involved with WCC's multi-agency Flood Risk Management Plan Group being established.

ACTION: EO to act on the above.

14. **COMMUNITY EMERGENCY PLAN:**

Ongoing.

15. **CHRISTMAS FESTIVE LIGHTS COMPETITION:**

Nothing to report.

16. **OTHER ISSUES OF COMMUNITY INTEREST:**

(a) **Hollywood Post Office:**

The EO had received a very negative response from Customer Care/Post Office stating that the situation relating to the one in Hollywood Lane was only temporary. The EO to ask how long is "temporary".

ACTION: As above.

17. **DATE OF NEXT MEETING:** Thursday, 7th February 2019 at 7.30 pm

The Meeting closed at 9.07 pm.