



WYTHALL PARISH COUNCIL

GRANT APPLIATION GUIDANCE

Applications to the Parish Council for funding need to be addressed to the Executive Officer and should be supported by the following documentation:

- During each Financial Year the Parish Council has available strictly limited grant funding opportunities for projects/functions that will benefit some or all of the inhabitants of Wythall Civil Parish. To ensure fair distribution of the available funding, applications should, where possible, be submitted for consideration as soon as possible after 1st April each year.
- Written application for Grant funding should be supported with a copy of the latest Audited Financial Accounts.
- The Application should outline the purpose for which the Grant is required and the time scale for the implementation of the project or function and its foreseen benefits. It is anticipated that any Grant made would be utilized within twelve months, unless there are exceptional circumstances agreed by the Parish Council in writing.
- Following the completion of the project or function, the applicant/s are required to confirm, in writing, that the Grant given has been used in accordance with the original proposals.