

WYTHALL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY, 18TH OCTOBER 2018
AT THE VILLAGE HALL, ALCES TER ROAD, AT 7.30 PM.

<u>PRESENT:</u>	Cllr.Mrs.D.Taylor	Chairman
	Cllr.Mrs.S.Baxter	Vice Chairman
	Cllr.D.Bibbings	
	Cllr.Helen Cleaver	
	Cllr.Mrs.S.Hession	
	Cllr.K.Footman	
	Cllr.S.Peters	
	Cllr.P.Rattigan	
	Cllr.Mrs.Stewart	
	Cllr.L.Turner	
	Cllr.Mrs.C.E.Webb MBE	
	Cllr.Miss L.Wright	
	Cllr.K.Yates	
	Miss P.Harrison	Executive Officer

County Cllrs.Adam Kent and Charlie Hotham were both in attendance.

District Cllr.Geoff Denaro was present.

Attending as members of the public were Dr.C.Whittaker and Mr.Alan Griffin.

1. **APOLOGIES:** reasons for absence had been noted by the Chairman and accepted from the following: Cllr.Mrs.Kingston and Cllr.Mrs.Bibbings.

2. (a) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**
None.

(b) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**

Cllr.Cleaver) Wythall Community Association Trustee/Member

Cllr.Turner)

Cllr.Mrs.Hession)

Cllr.Yates) Member

Current Dispensations held by these Councillors in respect of WCA.

3. **COUNTY COUNCILLORS' REPORTS:**

Cllr.Kent referred to the following:

(a) Newly installed Zebra Crossing on Shawhurst Lane outside the School.

(b) Parking problems on Shawhurst Lane adjacent to Schools and proposed new road markings to be implemented.

- (c) Parking on both sides of the road (including footways) on Falstaff Avenue.
- (d) S3 Bus Service – Consultation taking place at WCC – he was one of the panel and had the interests of the Wythall passengers at the forefront of his negotiations.
Cty.Cllr.Howarth expressed his concern that the residents of Hillcrest (whilst not part of Wythall) but normally on the bus route, would be isolated under the new proposals. He understood the first Scrutiny Meeting was being held next week.
- (e) Parking in Paddocks Road (opp.Day Nursery (old Youth Club premises) was causing concern. Cllr.Mrs.Baxter referred to the fact that the latest Planning Application on this site had been refused at Bromsgrove due principally because the County Council’s Highways Officer agreed there was insufficient parking spaces identified on the application.
The Executive Officer reported that this situation, according to the Manager of the Wendy House Day Centre in Chapel Lane, was due to a flooding problem at another one of their Nurseries and Staff working at the Shawhurst Lane was on a temporary basis. The situation should change in November.

Cllr.Hotham reported as follows:

Drainage work was about to commence on the Alcester Road.

Railings outside Meadow Green School were being installed.

Cats eyes on the A435 – still not sure when they are being installed.

There is going to be a Library review - £17m saving this year is going to be very difficult to achieve.

Cllr.Mrs.Baxter raised a query relating to the remaining S106 money from the Station Road Development being of the understanding that there was £228,000 unspent.

District Councillor Denaro explained the latest situation in this respect and the fact that there was eighteen months left in which to spend this money.

4. **DISTRICT COUNCILLORS’ REPORTS:**

Cllr.Denaro referred to the fact that only Lloyds Pharmacy take in used “needles”.

He also reported that the former District Council House in Burcot Lane is most likely being purchased by Homes England and within the next four or five weeks the Contract of Sale will be signed. Modern methods of construction are to be used.

Cllr.Turner had nothing to report.

Cllr.Peters referred the Bromsgrove District Local Plan which is out for consultation, closing date 19th November 2018.

Cllr.Mrs.Baxter

Bromsgrove District Local Plan was out for consultation and she was trying to encourage as many people as possible to attend the Parish Open Day on the 12th November 2018 at Wythall Community Association – 2pm – 8pm.

5. **MINUTES OF PREVIOUS MEETING:**

Resolved 36/2018:

The Minutes of the Meeting held on the 19/7/2018 were noted and accepted as a true record of matters discussed with the following amendments:

(a) Page 622 e(ii) – should be recorded as a named vote as follows:

Cllr.Peters - for
 Cllr.Helen Cleaver - for
 Cllr.Turner - for
 Cllr.Miss Wright - for
 Cllr.Footman - for
 Cllr.Yates - for
 Cllr.Mrs.Taylor - for

Cllr.D.Bibbings; Cllr.Mrs.Webb MBE; Cllr.Mrs.Hession; Cllr.Mrs.Stewart;
 Cllr.Rattigan and Cllr.Mrs.Baxter abstained.

Seven votes “for”; six abstentions

6. **MATTERS ARISING FROM PREVIOUS MINUTES:** Remove Procedure/Public Consultation from list reinstating Action Plan.

7. **COMMITTEE REPORTS:**

COMMUNITY SERVICES

Resolution 37/2018:

- (a) to accept the quotations from Swiftwell Environmental Ltd totalling £720 plus VAT made up as follows:
 Remove Ash tree (TPO) Gorsey Lotts - £570
 Remove small Silver Birch and raise
 Canopies on copse adj.War Memorial - £150

ACTION: Notify acceptance and ensure work completed prior to Remembrance Sunday.

- (b) to express a vote of gratitude to Cllr.Yates for supplying the Council with tulip bulbs for planting around the War Memorial.
- (c) to accept the Notes of the Cemetery Working Party held on the 4th October 2018 and the recommendation contained therein that the Cemetery Fees remain as they are at present with a review taking place next March 2019.

ACTION: Review fees next March 2019.

- (d) to note the Parish Council’s entry into the Cemetery of the Year Awards had not been successful.

- (e) to note that the Executive Officer had approved, having met with representatives of the Allotment Association, on behalf of the Council, the additional wording to be included in the Allotment Tenancy Agreement, together with those relating to Data Protection, both documents having been sent out to Tenants with the notice relating to rent increase in November 2019.
- (f) to apply to the Tesco Bags of Help for a second grant.

ACTION: Commence application.

- (g) to note that Cllr. Turner had completed, on behalf of the Parish Council, the WCC Survey/Consultation relating to the local bus services.
- (h) not to stage a Best Kept Frontage Competition in 2019 but to make arrangements to hold a Christmas Festive Lights Competition instead.

ACTION: Community Services to formulate details.

- (i) to accept the Minutes of the Meeting held on the 4th October 2018 having noted and endorsed the interim actions taken by the Committee.

FINANCE POLICY AND RESOURCES COMMITTEE:

Resolution 38/2018:

- (a) to note and accept the figures in respect of Bank/Budgets for September 2018.
- (b) to accept the schedule of payments in respect of October 2018 including the grant instalment of £1200 payable to Wythall Community Association as agreed.
(Three abstentions were noted in respect of the Community Association instalment – Cllr. Bibbings; Cllr. Mrs. Stewart and Cllr. Mrs. Hession.)
- (c) to ratify in retrospect a bank transfer in the sum of £10000 from the CCLA Investment Account to the Current Account.
- (d) to note that the External Auditors had now approved the Annual Return 2017/2018 with no comments.
- (e) to note the Executive Officer had confirmed that Prysmian (Council's Lighting Contractor) had adhered to the terms of the Contract in respect of the changing of lamps.
- (f) to adopt the Subject Access Requests Policy (SAR) as presented.
- (g) to set up a Parish Council Facebook Page.

