

WYTHALL PARISH COUNCIL

COMMUNITY SERVICES COMMITTEE

Minutes of the Meeting held on Thursday 4th October 2018 at the Council Office at 7.30 pm.

PRESENT: Councillor L.Turner Chairman
 Councillor Helen Cleaver
 Councillor S.Peters
 Councillor Mrs.D.Taylor PCChairman
 Councillor K.Yates
 Miss P. Harrison Executive Officer

1. **APOLOGIES:** were noted and accepted from Cllr.Mrs.Hession; Cllr.Mrs.Kingston; Cllr.Mrs.Baxter; Cllr.Mrs.Stewart.

2. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS/OTHER INTERESTS:**
 None.

3. **SERVICES:**

3.1 **Roads/verges:**

New:

(a) WCC – Public Notices:

Watery Lane, Weatheroak Hill – road closure from junction Dumblepit Lane to A435 – 3 days from 15th October – renewal of BT telephone pole.

Tanners Green Lane – junction Barkers Lane for 189 metres in easterly direction – Severn Trent – 28 days from 6th November.

Silver Street – Alcester Road to Middle Lane – Severn Trent. 77 days commencing 26th November.

Pending:

(a) A435/Cats eyes:

County Cllr.Hotham had passed on information he had obtained from WCC regarding this matter and the fact that the Contractors had “slipped up” – work would be carried out this month (October).

3.2 **FOOTWAY LIGHTING:**

New:

(a) Nothing to report.

Pending:

(a) Relocation of column 123 Hollywood Lane:

A site visit had been arranged with Prysman to identify the exact new location.

4. **PARISH LENGTHSMAN:**

Mr.Skeys would be attending training sessions at WCC.

5. **PUBLIC RIGHTS OF WAY:**

- (a) Nothing to report.

6. **TREES & BULBS:**

Trees:

- (a) Gorse Lotts:

BDC had now issued the necessary Permission to carry out work to the Ash tree close to the War Memorial – quotation awaited from Swiftwell Environmental to carry out this work prior to the Remembrance Day Service.

ACTION: If quotation available in time present to Full Council to seek authority to carry out this work.

- (b) Bulbs:

It was agreed to replace bulbs dug up during the block paving extension carried out recently. Cllr.Yates said he could obtain some bulbs in this respect free of charge.

7. **CEMETERY:**

- (a) Revision of Fees:

A Meeting of the Working Party had been held earlier at 7pm (Notes Attached) when it had been agreed to recommend to the Committee the situation as regards Fees and Reservations for non-residents remain as status quo.

It was also agreed to review Fees prior to 1st April 2019 to assess whether an increase would be recommended.

ACTION: Take recommendation to Full Council.

- (b) Cemetery of Year Awards: Judging had now taken place (no site visit or photos) Results had been received which were very disappointing and in view of the apparent poor organization of this Competition the Committee would not be recommending entering again at sometime in the future.

ACTION: For noting at Full Council.

8. **ALLOTMENTS:**

- (a) Woodland Trust:

Delivery of whips awaited.

- (b) Trees:

A message received from the Chairman of the Association regarding state of boundary trees was discussed and it was agreed to ask Swiftwell Environmental Ltd to do a report on the trees.

ACTION: Seek survey from Swiftwell.

- (c) Tenancy Agreement: The Committee were not too sure as regards the proposed wording provided by the Association – the EO to check.
- (d) General Data Protection: The EO to check the wording provided by the Association for inclusion in the Tenancy Agreement

ACTION: The EO to check item (c) and (d) and report back to the Committee at the next Meeting.

9. **STREET FURNITURE**:

- (a) Notice Boards:
Barkers Lane needs a replacement and consideration to be given to the siting of one in the new Station Road estate.
- (b) Bus Shelters/Roadside seats: Nothing to report.
- (c) Roadside Planters:
Nothing to report.
- (d) Grit Bins:
Nothing to report.
County Cllr.Hotham had ordered a grit bin for Selsdon Close.
- (e) **Tesco Bags Grant**
To consider applying for another Grant for more replacement notice boards etc.

ACTION: Discuss at Full Council.

10. **WAR MEMORIAL, Gorsev Lotts**:

As item 6 – Tress and Bulbs.

The EO had asked the British Legion to remove the two stone pots placed there a while ago by the Legion as they were considered to be a safety hazard and had not been used for the purpose intended.

11. **TRANSPORT(Buses/Trains)**:

- (a) Buses:
Cllr.Peters had queried at the last meeting what had happened to the money allocated under the S107 Station Road Development – raise again with Cllr.Hotham.

ACTION: Ask Cllr.Hotham for an update.

- (b) Trains: Nothing to report.

12. **ENVIRONMENTAL ISSUES**: Nothing to report.

13. **COMMUNITY EMERGENCY PLAN**:

Cllr.Turner had formulated an article for the Parish Newsletter seeking volunteers.

14. **BEST KEPT FRONTAGE COMPETITION:**

This item having been missed off for discussion at the last Full Council, was reviewed again and agreed to take to Full Council the proposal that the criteria could include back gardens together with a counter proposal from Cllr.Peters that the competition be changed to a Christmas one, i.e. house frontages; business etc.

ACTION: Discuss at Full Council.

15. **OTHER ISSUES OF COMMUNITY INTEREST:**

(a) **Hollywood Post Office:**

The EO to seek an update as to whether or not a Post Office was going to be set up in the Hollywood area following the closure of the Hollywood Lane one.

ACTION: EO to act as above.

16. **DATE OF NEXT MEETING:** Thursday, 1st November 2018 at 7.30 pm

The Meeting closed at 8.32 pm.