

4. **CORRESPONCE:**

- (a) Hiscox Insurance Company(Brokers):
Advice as regards some changes that will be essential in anticipation of Brexit to ensure continuity of cover.
Noted.
- (b) Bromsgrove DC Plan Review Issues and Options Consultation:
(Dealt with under item 10 below)
- (c) Crime Survey Results:
Information passed on by Richard Levett, WorcCALC.
Noted

5. **FINANCE:**

- (a) Community Services Committee:
Matters brought forward from the Meeting held on the 6th September 2018:
(i) 14(b) Consider a Facebook Page for the Parish Council and other social media.

It was agreed to investigate this and produce a Social Media Policy.

ACTION: EO to further this matter.

- (b) Bank/Budgets: Figures in respect of July and August 2018 were presented for ratification at Full Council.

ACTION: Take to Full Council.

- (c) Grant Requests/Subscriptions etc:

- (a) Wythall Community Association:
The Chairman reported on the informal meeting held with representatives of the Association on the 24th August 2018 at the Parish Office the outcome of which was the recommendation to Full Council that Parish Council would adhere to the contents of the “grant” letter dated 25th June 2018 (all Councillors to receive a copy) but would still want to see a recovery plan, i.e. how the Community Association are aiming to increase their income.

ACTION: Take recommendation to Full Council as above.

- (d) Presentation of schedule of Invoices for payment in August and September 2018:

To be ratified at Full Council noting that payments made in August had been dealt with under delegated powers, i.e. Finance Regulations FSO 5.2

ADDITIONAL ITEM:

Prysmian had issued an Invoice for £5275 plus Vat (see cheque list) in respect of Electrical Testing (order 1.10.2014) prior to entering into a Maintenance Contract – issue of Invoice had been overlooked.

Letter received dated 7.9.2018 notifying of increase of 5% to current rate of £32.65 per point per annum as from October 2018 – revised rate £34.28.
The EO was contacting Prysmian on several matters relating to the existing Maintenance Contract which has two years remaining of a six-year Contract.

ACTION: All above for ratification and action by EO.

(e) **Bank Transfer:**

It was agreed to recommend to Full Council a transfer of £15,000 from the CCLA Investment Account to the Current Account be made.

ACTION: Seek retrospective ratification at Full Council (agreed after Meeting)

(f) **Internal Auditor:**

It was agreed to recommend to Full Council the contract with the Internal Auditor, Mr.Robert Wood, be renewed for a further twelve months at £300.

ACTION: As above.

(g) **37 Silver Street(former Parish Office):**

It was agreed the EO should obtain a price for the cutting back of the boundary hedges (last done four years ago).

ACTION: As above.

6. **GDPR:**

(a) **Information Security Policy:**

For adoption if approved – attached.

ACTION: Take to Full Council.

7 **NEIGHBOURHOOD PLAN:**

A letter from the Shakespeare Line Group was discussed and it was agreed to take to Full Council for information as this proposal will probably form part of a BDC Plan.

ACTION: Discuss at Full Council

8. **ACTION PLAN:** Update ongoing.

9. **BATTLES OVER – 11th November 2018:**

Arrangements were well ahead with Choir, vocalist and compere booked.
Tickets £8 per head which includes fish and chip supper.

10. **PARISH OPEN DAY:**

It was agreed to recommend to Full Council this be staged at the Community Association (Britannia Room if possible) on Monday, 15th October 2018 bet ween 2pm and 8pm.

ACTION: Discuss at Full Council.

11. **ITEMS FOR NOTING ONLY;** Nothing to report.
12. **DATE OF NEXT MEETING:** Wednesday, 10th October 2018 at 7.30.pm.

The Meeting closed at 8.55 pm.