

WYTHALL PARISH COUNCIL

COMMUNITY SERVICES COMMITTEE

Minutes of the Meeting held on Thursday 6th September 2018 at the Council Office at 7.30 pm.

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|------------------------|--------------------------|-------------------|
| <u>PRESENT:</u> | Councillor L.Turner | Chairman |
| | Councillor Mrs.S.Baxter | Vice Chairman |
| | Councillor Helen Cleaver | |
| | Councillor S.Peters | |
| | Councillor Mrs.S.Stewart | |
| | Councillor Mrs.D.Taylor | PCChairman |
| | Councillor K.Yates | |
| | Miss P. Harrison | Executive Officer |

1. **APOLOGIES:** were noted and accepted from Cllr.Mrs.Hession and Cllr.Mrs.Kingston.

2. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS/OTHER INTERESTS:**
None.

3. **SERVICES:**
 - 3.1 **Roads/verges:**
 - (a) **Proposed traffic schemes/Shawhurst Lane:**
The Zebra crossing had been installed on Shawhurst Lane during the school summer break Consultation was now taking place relating to proposed parking and stopping restrictions.
The Committee agreed to recommend to Full Council that, whilst they had no objections to the proposed scheme they would like to raise a question as to whether a trial similar to that is taking place in Solihull where by a half-mile exclusion zone around Schools could be considered.

ACTION: Discuss at Full Council.

 - (b) **URBAN MAINTENANCE CONTRACT 2019/2021:**
The EO had produced a revised version of the Contract which was circulated to members of the Committee for comments prior to inviting tenders in November 2018.

ACTION: Await comments prior to presentation at Full Council.

 - 3.2 **FOOTWAY LIGHTING:**
 - New:**
 - (a) **Relocation of light/Hollywood Lane:**
An enquiry received from a company who will be carrying out work on Gay Hill Golf Course constructing a Flood Alleviation Scheme, to move the column immediately adjacent to the service entrance to enable construction

vehicles safe movement in and out of the site. The EO had established that any cost involved would be met by the Company. It was agreed to obtain prices.

ACTION: Apply for costs of moving column to an agreed location a few feet away from existing.

Pending:

(a) **Trees round lights:**

A quotation had been obtained from Swiftwell Environmental Ltd for cutting back trees round lights in Brick Kiln Lane and Truemans Heath Lane at a cost of £300 plus VAT.

ACTION: Take to Full Council

4. **PARISH LENGTHSMAN:**

Nothing to report.

5. **PUBLIC RIGHTS OF WAY:**

(a) Nothing to report.

6. **TREES & BULBS:**

Trees:

Gorse Lotts:

Swiftwell Environmental Ltd was re-arranging a meeting with the Bromsgrove Tree Officer.

Block Paving:

Work commencing 10th September 2018.

7. **CEMETERY:**

(a) **Revision of Fees:**

The Meeting of the Working Party to be arranged prior to the next Meeting in October,

ACTION: Arrange Meeting prior to October Committee Meeting.

(b) **Cemetery of Year Awards:** Judging had now taken place (no site visit or photos) Waiting to hear whether been placed on a short list.

(c) **Memorial Benches:** To consider replacing in the future some of the defective metal benches with recycled plastic.

8. **ALLOTMENTS:**

(a) **Woodland Trust:**

Delivery of whips awaited in the Autumn.

(b) Annual Meeting with Representatives of Allotment Management Committee:
The following items were discussed:

- (i) Pottering Plot – not used so taken back into main plots.
- (ii) Review of Constitution/Tenancy Agreement – to be looked at by the Committee.
- (iii) Request removal of four large Christmas Trees – advised not Parish Council's responsibility as Association planted them.
- (iv) Storage Unit still not totally repaired – interior to be dealt with by a Member of the Association.
- (v) Request for financial support to purchase 200 metal number plates for the plots. To be investigated.
- (vi) Request review of Tenancy Rules regarding poly tunnels.
Committee could see no objection but would be discussed at Full Council.
- (vii) Application for Grant in respect of a defibrillator had failed – Association were continuing to raise funds.
- (viii) Plot Allocation – two plots were available, one full and one half.

ACTION: Discuss at Full Council.

9. **STREET FURNITURE:**

- (a) Notice Boards:
Barkers Lane needs a replacement and consideration to be given to the siting of one in the new Station Road estate.
- (b) Bus Shelters/Roadside seats: Nothing to report.
- (c) Roadside Planters:
Nothing to report.
- (d) Grit Bins:
Nothing to report.
Reminder to be sent to County Cllr.Hotham regarding a grit bin for Selsdon Close.
- (e) **Tesco Bags Grant (24/8/2018)**
All completed prior to 24th August.- final report submitted.

To consider applying for another Grant for more replacement notice boards etc.

10. **WAR MEMORIAL, Gorsev Lotts:**

As item 6.

11. **TRANSPORT(Buses/Trains):**

- (a) Buses:
Cllr.Peters queried what had happened to the money allocated under the S107 Station Road Development – query with Cllr.Hotham.

ACTION: Ask Cllr.Hotham for an update.

- (b) Trains:
Shakespeare Line Promotion Group:
Support was being given to the running of three trains per hour through Wythall.

12. **ENVIRONMENTAL ISSUES:** Nothing to report.

13. **COMMUNITY EMERGENCY PLAN:**
Cllr.Turner was intending to place an article in the next Parish Newsletter seeking volunteers.

14. **OTHER ISSUES OF COMMUNITY INTEREST:**

- (a) Social Media:
Agreed to discuss at Finance the possibility of a Parish Facebook Page and other venues to publicise the Parish Council's activities etc.

ACTION: Discuss at Finance.

15. **DATE OF NEXT MEETING:** Thursday,4th October 2018 at 7.30 pm

The Meeting closed at 8.32 pm.