

**WYTHALL PARISH COUNCIL**

**MINUTES OF THE MEETING HELD ON THURSDAY, 19<sup>th</sup> JULY 2018**  
**AT THE VILLAGE HALL, ALCES TER ROAD, AT 7.30 PM.**

<b><u>PRESENT:</u></b>	Cllr.D.Bibbings	
	Cllr.Mrs.H.Bibbings	
	Cllr.Helen Cleaver	
	Cllr.Mrs.S.Hession	
	Cllr.K.Footman	
	Cllr.S.Peters	
	Cllr.Mrs.S.Stewart	
	Cllr.L.Turner	
	Cllr.Mrs.C.E.Webb MBE	
	Cllr.K.Yates	
	Miss P.Harrison	Executive Officer

County Cllrs.Adam Kent and Charlie Hotham were both in attendance.

Attending as a members of the public was Dr.C.Whittaker.

Prior to the commencement of the Meeting the Executive Officer stated that due to the absence of both the Chairman and Vice Chairman members were required to elect a Chairman for the evening. Cllr.Helen Cleaver was duly elected following a show of hands. Cllr.Bibbings was not successful.

1. **APOLOGIES:** reasons for absence were noted and accepted from the following:  
Cllr.Mrs.Baxter; Cllr.Mrs.Taylor; Cllr.Rattigan; Cllr.Mrs.Kingston and Cllr.Miss Wright.

District Councillor Denaro had sent his apologies.

2. (a) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**  
None.

- (b) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**

Cllr.Cleaver ) Wythall Community Association Trustee/Member

Cllr.Turner )

Cllr.Mrs.Hession) Member

Current Dispensations held by these Councillors in respect of WCA.

Cllr.Turner Shakespeare Line

Council's Representative

3. **COUNTY COUNCILLORS' REPORTS:**

Cllr.Kent and submitted a written report which all Councillors had received and upon which he elaborated. (See copy attached)

He referred to Cllr.Mrs.Kingston's ongoing concerns regarding the state of the "path" leading from Orchard Way to the Alcester Road, subject of correspondence he had been involved with, and the fact that he was trying to get work carried out to improve the situation.

Cllr.Footman raised a query with Cllr.Kent regarding the service road leading from the Alcester Road to May Lane which was satisfactorily responded to.

Cllr.Hotham reported that, in terms of the Alcester Road, he was hoping to get some additional signing indicating that it was a 30 mph area and, as regards Gorse Lane, he was trying to get some HGV signs installed (some Satnav systems direct drivers to Gorse Lane). He had been out with the drainage engineer looking at the drainage problem on the Alcester Road fronting Cllr.Peter's house and the scheme drawn up looks very impressive and will, hopefully, improve the situation. No work is necessary on the opposite side of the road. A drainage problem in Three Oaks Road was also being investigated

Cllr.Footman queried when the cats-eyes would be reinstated on the A435 leading from the M42 Island. Cllr.Hotham assured him these were coming but he would again chase the matter up.

4. **DISTRICT COUNCILLORS' REPORTS:**

Cllr.Turner had nothing to report.

Cllr.Peters had nothing to report.

5. **MINUTES OF PREVIOUS MEETING:**

Resolved 28/2018:

The Minutes of the Meeting held on the 21/6/2018 were noted and accepted as a true record of matters discussed with the following amendments:

Page 608 – the paragraph commencing "prior to the opening of the Meeting" should read "invoke" not "suspend".

Page 611 – (c) – Cllr.Footman had referred to the fact that the Accounts received from the Community Association were un-audited and, therefore, did not conform to Council's Policy on Grants. The Executive Officer would check this point.

6. **MATTERS ARISING FROM PREVIOUS MINUTES:** None.

**7. COMMITTEE REPORTS:**

**COMMUNITY SERVICES**

**Resolution 29/2018:**

- (a) to note that a Zebra Crossing would be installed on Shawhurst Lane outside the Coppice Primary School during the school summer holidays.
- (b) to note that the application to Woodland Trust for a number of hedgerow whips had been successful – Autumn delivery.
- (c) to support the aims and objectives of the Shakespeare Line Promotion Group (their letter dated 19.6.2018 refers) relating to an increased service on the Stratford-upon-Avon line.  
**ACTION:** EO to act as above.
- (d) The EO reported correspondence just received from WCC regarding the proposed introduction of a 20 mph zone on Shawhurst Lane. The proposal is considered to be complimentary to parallel schemes which will introduce a controlled crossing on Shawhurst Lane and parking restrictions in the general area. The latter will be consulted upon separately in the near future. As the views of the Parish Council to the 20 mph zone proposal were required by the 15<sup>th</sup> August it was agreed to advise WCC that no objection would be raised to this proposal.  
  
**ACTION:** EO to act as above.
- (d) to accept the Minutes of the Meeting held on the 5<sup>th</sup> July 2018 having noted and endorsed the interim actions taken by the Committee.

**FINANCE POLICY AND RESOURCES COMMITTEE:**

**Resolution 30/2018:**

- (a) to respond to the BDC Consultation – Gambling Act 2005 (Revised Statement of Principles 2019-2022) to the effect that the Parish cannot comment on this as it does not have any effect on Wythall. Cllrs.Peters and Turner had studied the document and recommended no comment be made. Cllr.Footman had also commented on this consultation.  
  
**ACTION:** EO to act as above.
- (b) to note and accept the figures in respect of Bank/Budgets for June 2018. A query raised by Cllr.Footman in respect of a £50 refund item shown on receipts was responded to.
- (c) to accept the schedule of payments in respect of July 2018.

**NB Wythall Community Association:**

In view of the report from the EO that the monthly figures had not been received from the Association, the monthly payment of £1200 (Grant) could not be paid. It was, therefore, agreed to defer the matter to the September Finance Meeting but meanwhile to arrange a meeting with representatives of the Association to discuss the way forward as regards payments etc.

**ACTION:** EO to arrange meeting.

- (d) to ratify in retrospect the transfer of £25000 from the CCLS Investment Account to the Lloyds Current Account.

(e) **NEWSLETTER WORKING PARTY – Minutes of Meeting held on 25.6.2018:**

The Minutes as presented were ratified and recommendations contained therein approved.

- (f) to adopt the GDPR/Subject Access Requests Policy (SAR) as presented with some amendments as agreed.

**ACTION:** EO to make amendments.

- (g) to pay the vocalist who will be performing at the Community Association's evening event commemorating the "Battles Over", £200 as Parish Council's contribution. Payment being made direct to the lady upon receipt of an Invoice.

- (h) to hold the MacMillan Coffee Morning in the Parish Office on Friday, 7<sup>th</sup> September 2018.

- (i) to accept the Minutes of the Meeting held on the 12<sup>th</sup> July 2018 having noted and endorsed the interim actions taken by the Committee.

**PLANNING:****Resolved 31/2018:**

- (a) to note the Minutes of the Meeting held on the 9<sup>th</sup> July 2018 and the applications dealt with under Standing Orders for Committees (4(d) Parish Standing Orders.

**8. DEMENTIA FRIENDLY COMMUNITY:**

In the absence of Cllr.Mrs.Taylor, Dr.Whittaker gave a brief report (see items raised by members of the public prior to the commencement of the Meeting)

**9. ITEMS OF PAROCHIAL INTEREST FOR INFORMATION ONLY:**

- (a) Cllr.Turner referred to the fact that the Wythall History Society was disbanding.

10. **DATE OF NEXT MEETING:** Thursday, 20<sup>th</sup> September 2018 at 7.30 pm.

The Meeting closed at 8.45 pm.

**SIGNED:.....CHAIRMAN**

**DATED: 20<sup>th</sup> September 2018**

**Items raised by members of the community prior to the commencement of the Meeting:**

- (a) Dr.Whittaker thanked Cllr.Helen Cleaver and Cllr.Betty Webb MBE for their help at the most recent Dementia Café held at the Village Hall also attended by a large group of 15 to 17 year olds who were doing their National Citizenship Service and they said they had a great time  
The Café appears to be going from strength to strength with more people attending each time.