

WYTHALL PARISH COUNCIL

FINANCE POLICY & RESOURCES COMMITTEE

Minutes of Meeting held on Thursday, 12th July 2018 2018 at Council Office at 7.30.p.m.

PRESENT: Councillor Mrs.S.Baxter Chairman
 Councillor D.Bibbings Vice Chairman
 Councillor Miss H.Cleaver
 Councillor S.Peters
 Councillor Mrs.D.Taylor
 Councillor L.Turner
 Miss P.A.Harrison Executive Officer

1. **APOLOGIES:** were received and noted from Cllr.Mrs.Hession and Cllr.Rattigan.

2(a) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**
 None.

(b) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**
 Cllr.Mrs.Baxter) Wythall Community Association Trustee/Member
 Cllr.Miss Cleaver)
 Cllr.Turner)
 All above have a dispensation.

3. **CONSULTATIONS/RESPONSES/DEVELOPMENT BRIEFINGS ETC:**

(a) **NALC -LTN 87 – Procurement:**
 The EO to check that the Council's Financial Regulations comply with this requirement.

EO to check as above.

(b) **LO5-18 Data Protection Fees:**
 The increase in the Fee in respect of 2019 was noted.
 (Fee of £35 already paid in respect of current year)

(c) **BDC Consultation – Gambling Act 2005:**
 Draft Revised Statement of Principles 2019-2022
 Closing Date 27th July 2018.
 Having already noted the comments from Cllr.Peters and Turner at the last Full Council Meeting together with the comments put forward by Cllr.Footman, it was agreed to recommend to Full Council that, as there was nothing specific that would affect Wythall, Council's response should be no comment.

ACTION: Take recommendation to Full Council.

4. **CORRESPONCE:**

AgeUKBromsgrove,Redditch & Wyre Forest:

Enquiry as to how this organisation could raise their profile and improve their engagement with the community. It was agreed to suggest the Dementia Café or an article in the Parish Newsletter

5. **FINANCE:**

(a) Community Services Committee:

No matters brought forward from the Meeting held on the 5th July 2018.

(b) Bank/Budgets: Figures in respect of June 2018 were presented for ratification at Full Council.

ACTION: Take to Full Council.

(c) Grant Requests/Subscriptions etc: None.

(d) Presentation of schedule of Invoices for payment in July 2018:
To be ratified at Full Council.

ACTION: All above for ratification.

NB. The Executive Officer could not recommend the monthly payment of £1200 be paid to the Community Association due to the lack of information provided in respect of their monthly accounts.

(e) Bank Transfer:

It was agreed to recommend to Full Council a transfer of £25,000 from the CCLA Investment Account to the Current Account be made.

ACTION: Seek retrospective ratification at Full Council.

6. **NEWSLETTER WORKING PARTY:**

The Minutes of the Meeting held on the 25th June 2018 were noted and the recommendations contained therein were approved for ratification at Full Council.

ACTION: Take to Full Council for ratification of Minutes etc.

7. **GDPR:**

(a) Subject Access Requests Policy (SAR)

It was agreed , with some amendments proposed by Cllr.Bibbings, to recommend to Full Council this Policy be adopted.

ACTION: Take to Full Council.

8. **NEIGHBOURHOOD PLAN:** Ongoing.9. **ACTION PLAN:** Update ongoing.

10. **BATTLES OVER – 11th November 2018:**

Cllr.Mrs.Baxter and the Executive Officer had attended a Meeting at the Community Association – See attached Report.

The Executive Officer to make some enquiries and report to Full Council.

ACTION: EO to give report at Full Council.

11. **ITEMS FOR NOTING ONLY;** Nothing to report.

12. **DATE OF NEXT MEETING:** Wednesday, 12th September 2018 at 7.30.pm.

The Meeting closed at 8.12 pm.