

WYTHALL PARISH COUNCIL

COMMUNITY SERVICES COMMITTEE

Minutes of the Meeting held on Wednesday, 6th June 2018 at the Council Office at 7.30 pm.

PRESENT: Councillor L.Turner Chairman
 Councillor Mrs.S.Baxter
 Councillor Helen Cleaver
 Councillor Mrs.S.Hession
 Councillor Mrs.K.Kingston
 Councillor Mrs.S.Stewart
 Councillor K.Yates
 Miss P. Harrison Executive Officer

1. (a) **APOLOGIES:** None.
 (b) **APOLOGIES** had not been received from Cllr.Peters.
2. **ELECTION OF VICE CHAIRMAN:** Cllr.Mrs.Baxter was duly elected.
3. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS/OTHER INTERESTS:**
 None.
4. **SERVICES:**
 - 4.1 **Roads/verges:**
 - (a) **Flooding 27th May:**
 The recent severe flooding was discussed and it was agreed that the emergency services had been alerted very quickly and all groups responsible for dealing with such matters had been very responsive in assisting the number of residents/homes affected.
 Actions were ongoing with public forums being arranged.
 County Cllr.Adam Kent and District Cllr. Geoff Denaro had been very involved in helping residents affected by this disaster but bearing in mind it was a Bank Holiday many other Councillors were away.
 - (b) **Proposed traffic schemes/Shawhurst Lane:**
 A scheme had been drawn up to include a pedestrian crossing but details appeared to be flawed and a revised scheme was awaited for consultation.
 - 4.2 **FOOTWAY LIGHTING:**

New: Nothing to report.

Pending:

 - (a) **New Lights, Tilehouse Lane:**
 Columns were in situ – connected awaited.

5. **PARISH LENGTHSMAN:**
Nothing to report apart from the fact they had assisted in respect of the recent floods.
6. **PUBLIC RIGHTS OF WAY:**
(a) Nothing to report.
7. **TREES & BULBS:**
Trees:
Gorse Lotts:
Swiftwell Environmental Ltd was re-arranging a meeting the Bromsgrove Tree Officer who had gone to the wrong site on the time and day arranged.
8. **CEMETERY:**
(a) Revision of Fees:
The Meeting of the Working Party to be arranged.

ACTION: Arrange Meeting.
- (b) Cemetery of the Year Awards 2018: The EO sought permission to enter this **free** competition. It was agreed to seek authority from Full Council.

ACTION: Discuss at Full Council.
- (c) Trees: The EO had obtained a quotation from Swiftwell Environmental Ltd for lifting the canopies and thinning out trees on the front boundary of the Cemetery to allow more light through to the Red Robin hedge. £400 plus VAT. (Code 53) It was agreed to take this forward to Full Council for consideration.

ACTION: As above.
9. **ALLOTMENTS:**
Nothing to report.
10. **STREET FURNITURE:**
(a) Notice Boards:
Alcester Road(opp.One Stop Shop):
County had undertaken to fit the new board; Licence awaited.
(item (f) relates)

ACTION: Ongoing.
- (b) Bus Shelters/Roadside seats: Nothing to report.
- (c) Roadside Planters:
Nothing to report.
- (d) Grit Bins:
Nothing to report.
- (e) Barkers Lane/Telephone Box:
Local resident had contacted the EO stating he was going to repaint the box (purely a coincidence)

(f) **Tesco Bags Grant (24/8/2018 final date for report)**

The Committee agreed to recommend to Full Council the details as per attached schedule to concur with the terms and conditions of the Grant of £1000 already received. **ATTACHMENT 1**

ACTION: Take to Full Council as above.

11. **WAR MEMORIAL, Gorse Lotts:**

The EO had obtained two further quotations as instructed for extending the block paved walk-up area to the full width of the block-paving on which the Memorial stands:

Creative Design & Build	£1500 plus VAT
Outdoor Designs	£5600 plus VAT
Swiftwell Environmental Ltd	£3929 plus VAT

It was agreed to recommend to Full Council the quotation from Creative Design & Build be accepted.

(Code 174)

ACTION: As above.

12. **TRANSPORT(Buses/Trains):**

(a) **Buses:**

Nothing to report.

(b) **Trains:**

Cllr.Turner would be attend a meeting next month with Andy Baker of WCC and others to discuss additional services and parking at Wythall.

13. **ENVIRONMENTAL ISSUES:** Nothing to report.

14. **COMMUNITY EMERGENCY PLAN:**

A Meeting to be arranged involving Cllr.Turner; Cllr.Peters and Cllr.Yates to further this Plan.

15. **WYTHALL & HOLLYWOOD FUN RUN:**

The Committee approved a request from the organisers to attach their signs to the Parish lighting columns. To be approved retrospectively at Full Council.

ACTION: Take to Full Council.

16. **PARISH WALK:**

It was agreed to propose to Full Council that this event be arranged for the 30th June. (Code 139)

ACTION: Take to Full Council.

17. **OTHER ISSUES OF COMMUNITY INTEREST:** None.

18. **DATE OF NEXT MEETING:** Thursday, 5th July 2018 at 7.30 pm

The Meeting closed at 8.19 pm.