

WYTHALL PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL
HELD ON THURSDAY, 15th MARCH 2018 AT THE VILLAGE HALL AT 7.30 P.M.

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|------------------------|-----------------------------|-------------------|
| <u>PRESENT:</u> | Councillor Mrs.S.Baxter | Chairman |
| | Councillor Mrs.D.Taylor | Vice Chairman |
| | Councillor D. Bibbings | |
| | Councillor Mrs.H.Bibbings | |
| | Councillor Helen Cleaver | |
| | Councillor K.Footman | |
| | Councillor Mrs.S.Hession | |
| | Councillor S.Peters | |
| | Councillor P.Rattigan | |
| | Councillor Mrs.S.Stewart | |
| | Councillor L.Turner | |
| | Councillor Mrs.C.E.Webb MBE | |
| | Councillor Miss L.Wright | |
| | Councillor K.Yates | |
| | Miss P.Harrison | Executive Officer |

Dr.Christine Whittaker was present as an observer.

Also present were County Councillor Charlie.Hotham.and District Councillor Denaro.

1. **APOLOGIES:** were noted and reasons for absence accepted from Cllr.Mrs.Kingston.
 County Councillor Adam Kent had sent his apologies but submitted a written report – attached.

2. (i) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**
 - (a) Register of Interests:
 Councillors must complete their Register of Interests and update them as and when necessary.

 - (b) To declare any disclosable interests relating to items on the Agenda and their nature (Councillors with such interests must leave the room for the relevant items unless they have a current dispensation)

- (ii) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**

- (iii) **DISPENSATIONS:** Nothing to report.

3. **COUNTY COUNCILLORS' REPORTS:**
 County Councillor Kent had provided a written Report.
 (See copy attached)

County Councillor Hotham reported as follows:-

He did not have much to say about general Council matters.

Queries were raised by Cllr.Peters as regards the items included in the Section 106 funds

allocated to the area surrounding the Bleakhouse Farm Development. Cllr.Hotham responded by confirming this was being investigated.

He had established that Selsdon Close had not yet been adopted and this could take up to July 2019.

Cllr.Bibbings raised concern as regards HGV's using Middle Lane and the road surface in Gorse Lane .

4 **DISTRICT COUNCILLORS' REPORTS:**

- (a) Councillor Denaro confirmed that he had put a response on the website to the Chancellor's announcement regarding future housing and the use of brownfield sites in that BDC did not accept this in any shape or form and that it has to go through a review.
- (b) Councillor Peters referred to a strategic planning meeting and an error in the information sent out relating to Council Tax.
- (c) Councillor Turner referred to the matters he was still involved in regarding Houndsfield Lane(Lower).

5. **MINUTES OF PREVIOUS MEETINGS:**

Resolved 11/2018:

- (a) The Minutes of the Meeting held on the 15th February 2018 were duly accepted as a true record of matters discussed.

6. **MATTERS ARISING FROM PREVIOUS MINUTES (Schedule attached):**

Noted.

7. **COMMITTEE REPORTS:**

COMMUNITY SERVICES:

Resolution 12/2018:

- (a) to note that the February Meeting had been cancelled due to heavy snow.

FINANCE POLICY & RESOURCES:

Resolution 13/2018:

- (a) to sanction the payment to both employees for working out of normal office hours on the initial steps required in respect of the General Data Protection Regulation (GDPR)
 - (b) to accept the figures in respect of Bank/Budgets for the month of February 2018 as presented.
 - (c) to ratify the list of Invoices for payment in March 2018 in particular the salary back-payments due to the Executive Officer and Assistant to the Executive Officer in accordance with the NALC National Salary Award 1st April 2017.
(Minutes of Personnel Committee Meeting held prior to Full Council Meeting refer – to follow)
- | | |
|-----------------------------------|-------|
| Code 26 Ken Brook/Office lighting | £200. |
|-----------------------------------|-------|

- (d) to ratify the transfer of £15,000 made from the CCLA Investment Account to the Current Account.
- (e) to adopt the revised Reserves Policy whilst agreeing to move to a Risk-based Policy in the future.
- (f) to defer back to the Committee the revision of the Action Plan.
- (g) to accept the recommendation from Community Services Committee that an order be placed with Prysmian in respect of the supply/installation of two new lighting columns to be situated in Tilehouse Lane at a total cost of £10,888.05 plus VAT.

ACTION: EO to place order.

- (h) to accept the recommendation from Community Services that the quotation from Swiftwell Environmental Ltd totalling £200 plus VAT be accepted in respect of carrying out repairs to the Storage Unit at the Allotments following a recent break-in.

ACTION: EO to place order.

- (l) to accept the Minutes of the Meeting held on the 7.3.2018 having noted and accepted the interim actions taken by the Committee.

PLANNING:

Resolved 14/2018:

- (a) to note the Minutes of the Meeting held on the 5th March 2018 and applications dealt with under Standing Orders for Committees 4(d) Parish Standing Orders.

8. ITEMS OF PAROCHIAL INTEREST FOR INFORMATION ONLY:

(i) **Dementia Friendly Village:**

Cllr.Mrs.Taylor gave a verbal report, as the Leader Member, relating to the most recent and very successful Dementia “Café”.and that the next one was to be “Easter” themed. A programme had been formulated covering the next six months.

An expression of gratitude was extended to Cllr.Mrs.Taylor and Dr.Whittaker for all the work undertaken in respect of this project.

Cllr.Peters referred to the fact that Wythall Together are helping to fund these Cafes, a grant of £500 had been received from Harry Payne (Shoe Repairers) and free transport and room hire was also being provided.

- (ii) Cllr.Peters reported that Rural Rides was finishing at the end of the month – the service was being transferred to Wyre Forest. Funding had been withdrawn.

9.. DATE OF NEXT MEETING: Thursday, 19th April 2018 at 7.30 p.m at the Village Hall.

The Meeting closed at 8.31 pm.

SIGNED:.....
CHAIRMAN

DATED: 15th March 2018

Items brought forward by members of the public prior to the commencement of the Meeting:

- (a) Dr.Christine Whittaker gave a brief report on the recent Dementure Café which had again been well supported. Phoenix Group were being extremely supportive concentrating on the elderly people with future projects in the pipeline, one being Wythall Walking Friends.