

4. **CONSULTATIONS/RESPONSES/DEVELOPMENT BRIEFINGS ETC:**

- (a) NALC Chief Executive's Bulletins 3 - 5
Noted.
- (b) NALC LTN 87 – Procurement:
Noted and agreed to look at this at the time Contracts are going out to tender.
- (c) NALC Appendix 8.1/National Assembly – 6.2.2018:
General Data Protection regulation – noted that this will be in the form of a book eventually.

5. **CORRESPONCE:**

- (c) Bruno Peek – Battle's Over – A Nations Tribute 11th November 2018:
The Community Association had responded to the query raised by the Executive Officer as to whether anything was being planned by the Association and whether the Parish Council could be involved in some way, to the effect that whilst they have not arranged anything yet does the Parish Council have any ideas as to what it would like to do.

ACTION: Take to Full Council for discussion.

6. **FINANCE:**

- (a) Bank/Budgets: Figures in respect of January 2018 were presented for ratification at Full Council with one amendment.

ACTION: Take to Full Council.

- (b) Grant Requests/Subscriptions etc:
 - (i) Wythall Community Association:
The Committee considered an application dated 6th February 2018 from the Treasurer of the Association seeking financial help, unaudited Accounts supplied, and it was agreed to recommend to Full Council to respond as per attached draft letter.

ACTION Discuss at Full Council.

- (c) Presentation of schedule of Invoices for payment in February 2018:
To be ratified at Full Council.

ACTION: All above for ratification.

- (d) **Bank Transfer:**
It was agreed to recommend to Full Council a transfer from the Current Account to the CCLA Investment Account be made.

ACTION: Seek ratification at Full Council.

- (e) **STAFF SALARIES:** Cllr.Bibbings had yet to complete these but, as Cllr.Footman pointed out, due to the fact a Personnel Committee Meeting had not been held Council were not compliant with Standing Orders

7. **BUDGETS 2018/2019:**

Figures as presented were reviewed again with final copy to be sent out prior to Full Council for ratification.

ACTION: Final approval at Full Council.

8. **NEIGHBOURHOOD PLAN:** Nothing to report.

9. **RESERVES POLICY:** To be reviewed at next Meeting together with a Risk-based Policy.

ACTION: Next Finance Meeting.

10. **ACTION PLAN:** This was reviewed with recommendations to be taken to Full Council.

ACTION: Discuss at Full Council.

11. **ITEMS BROUGHT FORWARD FROM COMMUNITY SERVICES COMMITTEE MEETING ON 1st FEBRUARY.2018 FOR CONSIDERATION.**
Nothing to report

12. **ONGOING MATTERS:** Nothing to report.

13. **DEMENTIA FRIENDLY VILLAGE:** Nothing to report.

14. **ITEMS FOR NOTING ONLY;** Nothing to report.

Chairman invoked SO 10(a)(x1)

15. **Acquisition of land for new Cemetery:** The EO and the Chairman of the Council had met with the representative of the owners of the land being investigated as a possible purchase and gave a brief report as to the outcome.

The Chairman reinstated Standing Orders.

16. **DATE OF NEXT MEETING:** Wednesday, 7th March 2018 at 7.30.pm.

The Meeting closed at 9.06 pm.