

WYTHALL PARISH COUNCIL

FINANCE POLICY & RESOURCES COMMITTEE

Minutes of Meeting held on Wednesday, 8th November 2017 at Council Office at 7.30.p.m.

PRESENT: Councillor D.Bibbings Chairman
 Councillor Helen Cleaver
 Councillor K. Footman
 Councillor Mrs.S.Lee
 Councillor P. Rattigan
 Councillor Mrs.D.Taylor
 Miss P.A.Harrison Executive Officer

1. **APOLOGIES:** Were noted and accepted from Cllr.Mrs.Baxter and Cllr.Turner.
- 2(a) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**
None.
- (b) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**
3. **CONSULTATIONS/RESPONSES/DEVELOPMENT BRIEFINGS ETC:**
 - (a) NALC Chief Executive's Bulletins 36; 37 & 38.
Noted.
 - (b) NALC Legal Briefing LO-17 October 2017:
Payment of fees to the Information Commissioner's Office.
Noted.
4. **CORRESPONDENCE:** None.
5. **FINANCE:**
 - (a) Bank/Budgets:
Figures in respect of October 2017 were presented and agreed to take to Full Council for ratification.

ACTION: Take to Full Council.
 - (b) Presentation of schedule of Invoices for payment in November 2017:
It was agreed to recommend the above to Full Council for ratification.

ACTION: Full Council to ratify payments schedules as above.
 - (c) Grant Application/Woodrush Youth & Community:
The Committee considered an application seeking funding in respect of a third of the wages cost (£10,000). A statement of finances had been included with the Grant Application but the Executive Officer was asked to confirm with the Applicant whether the details provided were an extract from the Audited Accounts of Woodrush School.

It was agreed, if the information provided was in accordance with Council's Policy in respect of awarding Grants, then a recommendation should go forward to Full Council that the sum of £10,000 be awarded under the auspices of the General Power of Competence. Cllr.Footman abstained pending the outcome of the enquiries as above.

ACTION: The EO to contact the Youth Club as above.

(The EO to establish whether the Council's Policy relating to the granting of financial assistance had been met in respect of other awards granted.)

- (c) **Transfer of Funds:** To arrange a transfer of £20,000 to cover the above payments.

ACTION: Full Council to approve in retrospect.

- (d) **Staff Salaries:** The EO reported that both Mrs Harris and herself should have received a salary increase in April 2017. This was being investigated by the Chairman.
- (e) **Staff Pension Contributions:**
Letter of notification from the Pensions Regulator noted – this could affect the budgets in respect of 2018/2019.

6. **BUDGETS 2018/2019:** To be finalized.

7. **ANNUAL RETURN 2017/2018:**

The EO reported that a copy of the certified Return had been received wherein comments had been made as regards some aspects of previous returns which were not accurate. The Internal Auditor was responding thereto in respect of accuracy.

ACTION: Report at Full Council.

8. **ACQUISITION OF LAND FOR CEMETERY:** Ongoing.

9. **INVESTMENT ACCOUNT/FINANCIAL ADVICE:** On hold pending outcome of above.

10. **NEIGHBOURHOOD PLAN:**

Nothing new to report.

11. **ITEMS BROUGHT FORWARD FROM COMMUNITY SERVICES MEETING HELD ON THE 2nd November 2017:**

None.

12. **DEMENTIA FRIENDLY VILLAGE:**

Cllr.Mrs.Taylor gave a brief update on progress so far.

13. **ITEMS FOR NOTING ONLY:** None.
12. **DATE OF NEXT MEETING:** Wednesday, 10th January 2018 at 7.30 pm.
The Meeting closed at 8.20 pm.