

WYTHALL PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON THURSDAY, 21ST SEPTEMBER 2017 AT THE VILLAGE HALL AT 7.30 P.M.

<u>PRESENT:</u>	Councillor Mrs.S.Baxter	Chairman
	Councillor Mrs.D.Taylor	Vice Chairman
	Councillor D. Bibbings	
	Councillor Helen Cleaver	
	Councillor K.Footman	
	Councillor Mrs.S.Lee	
	Councillor S.Peters	
	Councillor Mrs.S.Stewart	
	Councillor L.Turner	
	Councillor Mrs.C.E.Webb MBE	
	Councillor Miss L.Wright	
	Miss P.Harrison	Executive Officer

Dr.Christine Whittaker was present as an observer.

Also present were County Councillor Adam Kent and District Cllr.Geoff Denaro.
The Chairman welcomed both to the Meeting.

Prior to the commencement of the Meeting Mr.Mike Dunphy, Strategic Planning Manager, Planning & Regeneration, Bromsgrove District Council, addressed the Council on the subject of producing a Neighbourhood Plan. This was extremely informative and helpful and would, hopefully, enable the Parish Council to produce a Plan formulated with the help of the community resulting from a public consultation period.

The Chairman thanked Mr.Dunphy for attending and passing on some of his knowledge which the Council would adopt when formulating it's plan.

1. **APOLOGIES:** were noted and reasons for absence accepted from Cllr.P.Rattigan, Cllr.Mrs.Bibbings and Cllr.Mrs.Kingston.

County Councillor Hotham had conveyed his apologies due to being on holiday.

No apologies had been forthcoming from Cllr.Bell.

2. (i) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**

- (a) **Register of Interests:**
Councillors must complete their Register of Interests and update them as and when necessary.
- (b) To declare any disclosable interests relating to items on the Agenda and their nature (Councillors with such interests must leave the room for the relevant items unless they have a current dispensation)

Cllr.Mrs.Baxter CCLA

Knows Company

(ii) DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:

None declared.

(iii) DISPENSATIONS:

It was agreed to defer this matter again to the next Meeting but meanwhile any Councillors who were aware of changes required to their declarations should make the Executive Officer aware and arrange to complete new forms if necessary.

List to be provided to Councillors prior to next Meeting for amendment or otherwise.

3. COUNTY COUNCILLORS' REPORTS:

County Councillor Kent had submitted a written report to which he referred when detailing his latest actions on behalf of the community.

(See copy of his report attached)

Several matters were discussed emanating from this Report.

4. DISTRICT COUNCILLORS' REPORTS:

Councillor Turner referred to the problem he had been dealing with in Houndsfield Lane (Lower) and passed on a message from Mrs. Joyce Webb expressing her gratitude to all those who had helped her in this matter which was still ongoing.

Cllr. Peters had nothing to report.

Councillor Mrs. Baxter reported as follows:

The only comment she wished to make was regarding the Task Group and parking outside Schools.

Cllr. Denaro stated that, whilst he had nothing specific to report regarding Wythall, he was going to the "opening" of the Eco Room at Wensleydale Nursery.

He referred to the ongoing discussions regarding improved enforcement action in respect of parking around Schools and the possibility of a rota – different times on different days. Fines levied at owners of parked vehicles amounted to £120,000. Salaries were £95,000.

Cllr. Footman commented that Cllr. Denaro had been correct in his prediction of the shambles the roadworks on the M5 would create with a definite affect on Bromsgrove and surrounding areas.

5. MINUTES OF PREVIOUS MEETINGS:

Resolved 30/2017:

- (a) The Minutes of the Meeting held on the 20th July 2017 were duly accepted as a true record of matters discussed whilst noting that Councillor Footman had raised an issue as regards removal of illegal fly posting from lighting columns etc.

6. MATTERS ARISING FROM PREVIOUS MINUTES (Schedule attached):

Noted.

7. **COMMITTEE REPORTS:**
COMMUNITY SERVICES

Resolution 31/2017:

- (a) to defer back to the Committee the matter relating to the installation of a defibrillator at the Allotments pending another Meeting with the Chairman and Committee Members of the Association to ensure that all members/plot holders are aware as to the exact financial outlay relating to this Project and the implications of ongoing costs etc.
- (b) to confirm the increase in Allotment Fees to £27 full plot and £13.50 as from 1st November 2019 as resolved on the 18th September 2014.
- (c) to accept the Minutes of the Meeting held on the 7th September 2017 having noted and endorsed the interim actions taken by the Committee.

FINANCE POLICY & RESOURCES:

Resolution 32/2017:

- (a) To accept the figures in respect of July and August 2017 Bank/Budgets as presented.
- (b) To accept the schedule of payments in respect of August and September 2017 noting that those made in August had been dealt with under delegated powers i.e. Finance Regulations FSO.5.2.
- (c) To ratify in retrospect the transfer of £20,000 in August in respect of August payments.
- (d) to ratify the payment of £1836.81 plus VAT to Box IT in respect of the emergency purchase of two new computers (EO's having totally failed) under the terms of FSO4.4(b)(ii), having made a part payment initially of £1311.81 enabling an order to be placed, final payment of £525.00 being paid on completion of work. (An emergency call-out fee was also involved of £150 plus VAT) It was agreed the above costs should be taken out of Reserves.

(Cllr.Footman pointed out that the Asset Register would require amending and it was agreed a write-down Policy would be advisable_

- (e) to accept the quotation received from Box IT of £50 plus VAT in respect of the disposal of the old office computers including data-wipe.
- (f) not to enter into a Maintenance Contract with Box It in respect of the office computers but to pay as and when service required. (to include £300 in the next Budgets in this respect).
- (g) to defer back to the Finance Committee the matter relating to the possible acquisition of land for use as a Cemetery Extension for further investigation. (Discussed under regulation Standing Order 10(a)(xi).
- (h) to defer back to the Finance Committee the matter relating to the Report received from the Independent Financial Adviser (Discussed under regulation Standing Order 10(a)(xi). (Cllr.Mrs.Baxter having declared an interest left the Meeting during this discussion).

ACTION: The EO to contact the Financial Adviser to see whether it would be possible for her to summarise the Report in more detail.

- (i) to hold the annual MacMillan Coffee Morning at the Parish Office on the 29th September 2017.
- (j) to accept the Minutes of the Meeting held on the 13th September 2017, as amended, having noted and endorsed the interim actions taken by the Committee.

PLANNING:

Resolved 3/2017:

- (a) to note the Minutes of the Meeting held on the 3rd August 2017 and 11th September 2017 applications dealt with under Standing Orders for Committees 4(d) Parish Standing Orders including those dealt with under Delegated Powers.

8. **ITEMS OF PAROCHIAL INTEREST FOR INFORMATION ONLY:**

- (a) The Chairman referred to the recent Dementia Road Show held at Becketts and how well attended it had been, including Sajid Javid MP who performed the opening ceremony.

9. **DATE OF NEXT MEETING:**

Thursday, 19th October 2017 at the Village Hall at 7.30 pm.

The Meeting closed at 8.45 pm.

SIGNED:.....
CHAIRMAN

DATED: 19th October 2017

Items brought forward by members of the public prior to the commencement of the Meeting:

- (a) Mr. Barry Thornton raised an issue he had regarding indiscriminate parking on Silver Street by visitors to the Carnival. He was assured that a review was being held in respect of arrangements for next year.
- (b) Adam Kent (speaking as a member of the public) commented on the recent Park Run staged at Wythall Park. As this was not a matter in which the Parish Council were involved he would discuss it with the Park Management.