

4. **CORRESPONDENCE:** None.

5. **FINANCE:**

(a) **Bank/Budgets:**

Figures in respect of July and August 2017 were presented and agreed to take to Full Council for ratification.

Cllr.Footman raised several queries which would be dealt with.

ACTION: Take to Full Council.

(b) **Presentation of schedule of Invoices for payment in August and September 2017:**

It was agreed to recommend the above to Full Council for ratification noting that payments made in August had been dealt with under delegated powers i.e. Finance Regulations FSO 5.2

ACTION: Full Council to ratify payments schedules as above.

(c) **Transfer of Funds:** To seek retrospective approval from Full Council in respect of the transfer completed in August of £20,000 to cover August payments.

To note a transfer not required in respect of the September payments.

ACTION: Full Council to approve in retrospect.

(d) **Office Computers/Replacement/ongoing maintenance:**

Due to the breakdown of the Executive Officer's computer a decision had been made in accordance with FSO 4.4(b)(ii) to accept the quotation from Box IT totalling £1836.81 plus VAT and to make a part-payment of £1311.81 to enable the order to be proceeded with immediately, with final payment of £525.00 paid on completion of work. (There was also an emergency call out fee of £150 plus VAT.

It was agreed to recommend to Full Council that payment in this respect should come out of Reserves..

Cllr.Footman pointed out that the Asset Register would require amending in respect of the new equipment and it was agreed a write-down Policy would be advisable.

The EO to investigate the disposal of the old computers.

ACTION: Full Council to ratify the above in retrospect and confirm payment from Reserves.

At this point the Chairman invoked SO 10(a)(xi)

- (e) Acquisition of Land for use as Cemetery Extension:
The Executive Officer reported on negotiations regarding the possibility of acquiring a particular parcel of land in respect of the above and the latest communication from the Landowners in question.
It was agreed the EO should investigate certain aspects relating to a possible purchase, reporting back to the next Finance Meeting.

ACTION: The EO to progress this matter as agreed.

The Chairman reinstated Standing Orders with the agreement of the Committee that the item in respect of Investment Accounts/External financial Advice be dealt with at the end of the Meeting.

6. **NEIGHBOURHOOD PLAN:**
Mike Dunphy BDC would be attending the next Council Meeting on this subject and speak at 7pm.
7. **ITEMS BROUGHT FORWARD FROM COMMUNITY SERVICES MEETING HELD ON THE 7th SEPTEMBER 2017:**
None.
8. **DEMENTIA FRIENDLY VILLAGE:**
Cllr.Ms.Baxter referred to the successful “show” held at Becketts which had been well attended and ongoing arrangements to further this venture.
9. **ONGOING MATTERS TO BE PLACED ON AGENDA AS AND WHEN A REPORT IS AVAILABLE:**
- (a) Community First Responders (Emergency Plan)
 - (b) Chesterwood
 - (c) Dementia Friendly Village
10. **ITEMS FOR NOTING ONLY:** None.

The Chairman invoked again Standing Order 10(a)(xi) and Cllr.Mrs.Baxter left the Meeting having declared an interest in CCLA.

Investment Accounts:

- (a) Local Authorities Property Fund/CCLA:
The Report received from the Independent Financial Adviser (circulated in August) was briefly discussed but it was agreed to defer making a recommendation to Full Council pending the outcome of the possible purchase of land for Cemetery use.

Meanwhile the EO was asked to contact the Financial Adviser asking if it was possible for her to summarise some of the key points which some members had found confusing and advise that Council was giving serious consideration to her Report.

ACTION: EO to act as above.

11. **DATE OF NEXT MEETING:** Wednesday, 11th October 2017 at 7.30 pm.

The Meeting closed at 9.05 pm.