

## WYTHALL PARISH COUNCIL

### FINANCE POLICY & RESOURCES COMMITTEE

Minutes of Meeting held on 12<sup>th</sup> July 2017 at Council Office at 7.30.p.m.

**PRESENT:** Councillor D.Bibbings                      Chairman  
Councillor Mrs.S.Baxter                      PC Chairman  
Councillor Helen Cleaver  
Councillor K. Footman  
Councillor S.Peters  
Councillor P.Rattigan  
Miss P.A.Harrison                      Executive Officer

1. **APOLOGIES:** were noted and accepted from Cllr.Mrs.Lee; Cllr.Mrs Taylor and Cllr.Turner.
- 2(a) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**  
None.
- (b) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**  
None.
3. **MINUTES OF ADDITIONAL MEETING HELD ON THE 29.6.2017:**  
The Minutes of the Meeting were presented and approved for ratification at Full Council.
4. **CONSULTATIONS/RESPONSES/DEVELOPMENT BRIEFINGS ETC:**
  - (a) NALC LTN 63 – June 2017:  
Planning and Building Control Enforcement:  
Passed to Chairman of Planning.  
  
**ACTION:** Planning Chairman to report whether any action is necessary.
5. **CORRESPONDENCE:** None.
6. **FINANCE:**
  - (a) Bank/Budgets:  
Figures in respect of June 2017 were presented and agreed to take to Full Council for ratification.  
**ACTION:** Take to Full Council.
  - (b) Update Office Computers:  
A quotation had been received which was considered to be excessive – request revised quote and seek any recommendations from other Councils via WorcCALC for potential quotes.  
**ACTION:** As above.

- (c) Hollywood Medical Practice:  
It was agreed to recommend to Full Council the charge included in the monthly service charge of £305.03 relating to the repair of the external entrance door, being a percentage of the total Invoice under the terms of the existing Lease, be paid although concerned that the Parish Office had been without a proper entrance door for five months.  
**ACTION:** Recommendation to Full Council.

- (d) Lloyds Business Bank Instant Account:  
Account now closed.

- (e) Presentation of schedule of Invoices for payment in July 2017:  
It was agreed to recommend the above to Full Council for ratification.

**ACTION:** Full Council to ratify payments schedule including (c) above.

- (f) Investment Accounts:

- (i) Public Sector Investment Account:  
Agreed to arrange a transfer of £10,000 to be ratified at Full Council.

**ACTION:** Ratification of above transfer required.

- (ii) Local Authorities Property Fund/CCLA:  
The Executive Officer had received a further response from the Independent Financial Adviser (attached) requesting further information, which has been provided.

7. **NEIGHBOURHOOD PLAN:**

It was agreed to recommend to Full Council that Mike Dunphy BDC be invited to address a Council Meeting on this subject to enable the project to commence without further delay and apply for any funding available.

8. **ITEMS BROUGHT FORWARD FROM COMMUNITY SERVICES**

**MEETING HELD ON THE 7<sup>th</sup> JULY 2017:**

None.

9. **DEMENTIA FRIENDLY VILLAGE:**

The EO reported on the Meeting held at the Parish Office on the 11<sup>th</sup> July 2017 chaired by Gillian Red, Services Manager Alzheimer's Society, attended by various interested parties from Wythall, when items such as the Community Roadshow being staged at Becketts on the 1<sup>st</sup> September and other "pop up" events, forming a local Dementia Action Alliance etc.  
Further meeting to be arranged.

10. **ONGOING MATTERS TO BE PLACED ON AGENDA AS AND WHEN A REPORT IS AVAILABLE:**

- (a) Community First Responders (Emergency Plan)
- (b) Chesterwood
- (c) Dementia Friendly Village

11. **ITEMS FOR NOTING ONLY:**

- (a) Cllr. Footman referred to a consultation in respect of a proposal by the West Mercia Police and Crime Commissioner, Mr. John Campion, proposing changes that would significantly improve local police and fire services, whilst saving the taxpayer £4m a year, by assuming the role of the area's two fire authorities.  
All Councillors to be provided with a link to this consultation enabling them to respond as individuals if they so wished. A response from the Parish Council was not considered appropriate.

12. **DATE OF NEXT MEETING:** Wednesday, 13<sup>th</sup> September 2017 at 7.30 pm.

The Meeting closed at 8.30 pm.