

**WYTHALL PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**HELD ON THURSDAY, 20<sup>th</sup> April 2017 AT THE VILLAGE HALL AT 7.30 P.M.**

<b><u>PRESENT:</u></b>	Councillor Mrs.S.Baxter	Chairman
	Councillor S.Peters	Vice Chairman
	Councillor D. Bibbings	
	Councillor Mrs.H.Bibbings	
	Councillor Helen Cleaver	
	Councillor K.Footman	
	Councillor Mrs.K.Kingston	
	Councillor Mrs.S.Lee	
	Councillor P.Rattigan	
	Councillor Mrs.S.Stewart	
	Councillor Mrs.D.Taylor	
	Councillor L.Turner	
	Councillor Miss L.Wright	
	Miss P.Harrison	Executive Officer

1. **APOLOGIES:** were noted and reasons for absence accepted from Cllr.Mrs.Webb MBE and District Councillor Denaro.
  
2. (i) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**
  - (a) **Register of Interests:**  
Councillors must complete their Register of Interests and update them as and when necessary.
  
  - (b) To declare any disclosable interests relating to items on the Agenda and their nature (Councillors with such interests must leave the room for the relevant items unless they have a current dispensation)  
None declared.
  
- (ii) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**

Cllr.Mrs.Lee )	Wythall Community Association	Member
Cllr.Mrs.Baxter )		Trustee/Member
Cllr.HelenCleaver)		Trustee/Member
Cllr.Turner )		Trustee/Member
Cllr.Mrs.Baxter )	Wythall Tennis Club	Knows Club Captain
Cllr.Cleaver )		Knows Club Captain
Cllr.Mrs.Baxter )	CCLA	Knows Company

3. **COUNTY COUNCILLOR'S REPORT:**

Cllr.Peters reported as follows:

As it was election time for Worcestershire County Council he had been busy but nothing to report as regards County matters, i.e highways etc. other than the Chief Executive was leaving the Council.

4. **DISTRICT COUNCILLORS' REPORTS:**

Cllr.Turner reported as follows:

- (a) He gave a full report on matters being investigated both by County and Bromsgrove relating to activities taking place in Houndsfield Lane (Lower) involving the lighting of fires and tipping coupled with the fact that the whole area was very untidy with abandoned cars on site etc. The Operators of the site in question were applying to use the land as a Waste Transfer Station. A check had been made to ascertain whether there had ever been a planning permission as BDC Officers believe there was. Cllr.Turner was checking this. No reports as to working late or weekends had been noted despite reports to the contrary by residents. Residents had been asked to keep a written log of activities.
- (b) Referred to a Consultation relating to the adoption or otherwise of the BT telephone kiosk at the junction of Station Road and Lea Green Lane (response required by 4<sup>th</sup> May) and it was agreed to ask Select & Save whether or not they would be interested in taking on this redundant kiosk. To be discussed at the next Community Services Meeting.

**ACTION:** Include in next Agenda for Community Services.

- (c) The BDC Street Theatre will be at Wythall Park on the 27<sup>th</sup> July – Cllr.Mrs.Baxter will be opening the event.

Cllr.Peters referred to the fact that the Hollywood/Dark Lane Post Office will be relocating to 44A Hollywood Lane (Hardware Shop) following a consultation in July/August. A query was raised whether a Change of Use/Planning would be necessary in respect of the present Post Office premises. It was considered this would be the case even though part of the building is used as residential.

Cllr.Footman asked what was happening to the former District Council building. Cllr.Mrs.Baxter responded to the effect that, initially it was thought it would be sold and the money would be used to pay off the Loan taken out to build/change the new Council building. Some different options are being considered including retaining the site and using it to generate income through leasing to developers.

Cllr.Mrs.Baxter reported briefly on the Dementia Alliance and the progress being made by all parties involved.

5. **MINUTES OF PREVIOUS MEETING:**

**Resolved 14/2017:**

The Minutes of the Meeting held on the 16<sup>th</sup> March 2017 were accepted as being a true record of matters discussed and duly signed by the Chairman.

6. **MATTERS ARISING FROM PREVIOUS MINUTES:**

Noted.

7. **COMMITTEE REPORTS:**

**COMMUNITY SERVICES**

**Resolution 15/2017:**

- (a) to include in the Insurance Claim in respect of Lt.Pt.25 Lea Green Lane a replacement column as well as a new lantern – referred back to Committee for action.  
**ACTION:** Community Services to pursue a total replacement of the damaged column.
- (b) to note the Executive Officer's report relating to a meeting with a representative from Prysmian (Lighting Contractors) in connection with Lt.Pt.505 Hollywood Lane and to accept the Committees recommendation not to replace this column (damaged twice in a very short space of time) as it was considered there was sufficient lighting in the immediate location.
- (c) that the Executive Officer should sign the Worcestershire County Council's Parish Lengthsman's Contract on behalf of the Parish Council in respect of the Scheme 2017/2018 noting that the funding would be £3595 as per previous year.
- (d) to accept the quotation from Swiftwell Environmental Ltd totalling £11,700 plus VAT for the creation of two new rows of burial plots as follows:
- |       |   |                 |
|-------|---|-----------------|
| (i)   | creation of two rows @ £3850 per run                    | £7700           |
| (ii)  | Raise ground level to prevent flooding @ £1200 per run  | £2400           |
| (iii) | Install drainage at foot of burial plots @ £800 per run | <u>£1600</u>    |
|       |   | £11700 plus VAT |
- (e) to accept the Minutes of the Meeting held on the 6<sup>th</sup> April 2017 having noted and endorsed the interim actions taken by the Committee.

**FINANCE POLICY & RESOURCES:**

**Resolution 16/2017:**

- (a) to reply to Mr.Robert Lawley who had put forward a suggestion that the Parish Council might like to consider producing four Newsletters per annum as against two at present having heard they could be a problem with the twice-yearly Newsletter produced by the Community Association, to the effect that it was preferable to keep the two organisations newsletters separate otherwise residents could be confused.  
**ACTION:** The EO to reply to Mr.Lawley as above.
- (b) to accept the figures as presented in respect of Bank/budgets relating to April 2017.  
Cllr.Mrs.Lee abstained.

- (c) to award a grant of £450 to Wythall Tennis Club to assist in respect of community coaching during 2017. This grant being awarded in accordance with the General Power of Competence (Local Government Act 1972 Section 7).  
The Executive Officer to write to the Tennis Club asking that, any future requests for funding, should identify a sum required and details as to how the money is likely to be spent.  
**ACTION:** The EO to arrange payment and write as agreed.
- (d) that the EO should write to Wythall Community Association advising as to some changes being implemented regarding grant applications and, if the Association were minded to make an application to the Parish Council for a grant in the current financial year then, the Council, in accordance with Government Regulations, is only allowed to consider one grant request and make one payment per annum to any single organisation as against the individual sums that had been awarded to the Association for various projects in previous years.  
All Councillors to see a draft of the letter prior to sending.  
**ACTION:** The EO to write to the Community Association as above.
- (e) to accept the schedule of payments in respect of April 2017 having resolved the above transfers, together with noting the following as a separate resolution:
- |                             |          |
|-----------------------------|----------|
| Came & Co/Insurance Premium | £2388.23 |
|-----------------------------|----------|
- (f) to ratify in respect the transfer of £10,000 from the Public Sector Investment Account to the Lloyds Account thus enabling payment of the items on the schedule of Invoices relating to April 2017 as per delegated power agreed at Full Council February 2017 Resolution 9/2017(c).
- (g) to consider Cllr.Bibbings report and the response he had received from Phiroza Katrak of Arlingclose Limited, Independent Adviser, and the quotation of £1445 plus VAT for advice relating to the Parish Council investing in the Local Authorities Property Fund managed by CCLA and whether or not it might be a viable longer-term investment option for the Parish Council.  
The Council voted to accept the quotation and proceed with the advice.  
(in favour 9; against; 3)  
Cllr.Mrs.Baxter abstained having declared an interest in CCLA.  
**ACTION:** Proceed as above.
- (h) to accept the quotation from Swiftwell Environmental Ltd totalling £520 plus VAT for supply and fit replacement Notice Board (including godfathers/posts)outside the shops in Station Road.
- (i) to accept the Minutes of the Meeting held on the 10<sup>th</sup> April 2017 having noted and endorsed the interim actions taken by the Committee.

**PLANNING:****Resolved 17/2017:**

- (a) to delegate forming a response to Cllr.Helen Cleaver, Cllr.Mrs.Stewart and the EO To the Housing White Paper Consultation due to the response being required by the 28<sup>th</sup> April.
- (b) to note the Minutes of the Meeting held on the 10<sup>th</sup> April 2017 and the applications dealt with under Standing Orders for Committees 4(d) Parish Standing Orders including those dealt with under Delegated Powers.

8. **ITEMS OF PAROCHIAL INTEREST FOR INFORMATION ONLY:**

Cllr.Mrs.Baxter gave a brief report on a Meeting held at the Parish Office with two residents regarding Parish Rate/Budgets etc. Cllr.Bibbings and the EO had also been present.

9. **DATE OF NEXT MEETING:**

Thursday, 18<sup>th</sup> May 2017 (Annual Meeting) immediately following the Annual Meeting of the Electors of the Parish of Wythall at 7pm.

The Meeting closed at 8.40 pm.

**SIGNED**

**CHAIRMAN**

**DATED:**

**18<sup>th</sup> May 2017**