

## WYTHALL PARISH COUNCIL

### FINANCE POLICY & RESOURCES COMMITTEE

Minutes of Meeting held on 10<sup>th</sup> May 2017 at Council Office at 7.30.p.m.

**PRESENT:** Councillor D.Bibbings Chairman  
Councillor Mrs.S.Baxter Vice Chairman and PC Chairman  
Councillor S.Peters  
Councillor Helen Cleaver  
Councillor Mrs.S.Lee  
Councillor L.Turner  
Miss P.A.Harrison Executive Officer

Cllr.Footman was also in attendance as an observer.  
County Councillor Adam Kent attended as a member of the public.

1. **APOLOGIES:** were noted and accepted from Cllr.Mrs.Taylor and Cllr.Rattigan.

Cllr.Mrs.Baxter proposed that, in future, any Councillor should be named who has not given apologies for meetings. It was agreed to take this proposal to Full Council.

**ACTION:** Full Council to consider this proposal.

- 2(a) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**

None

- (b) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**

Cllr.Mrs.Baxter ) Wythall Community Association Trustee/Member  
Cllr.Helen Cleaver )  
Cllr.Turner )  
Cllr.Mrs.Lee ) Dispensation pending.

Cllr.Mrs.Baxter NALC Chairman  
Cllr.Mrs.Baxter WorcCALC/Cheque List Member of Executive Committee

3. **CONSULTATIONS/RESPONSES/DEVELOPMENT BRIEFINGS ETC:**

- (a) NALC employment Briefing EO-17/6.4.2017  
Updated Green Book – defer until next Meeting  
**ACTION:** Place on next Agenda.

- (b) NALC Chief Executive's Bulletins:  
13 – 7 April and 16 – 28 April.

All noted.

- (c) Consultation – Housing White Paper:  
As delegated at Full Council the Chairman and Vice Chairman of the Planning Committee, together with the Executive Officer, had submitted a response on behalf of the Council.
- (d) BDC – Consultation/Draft Revised Street Trading Policy – Response required by 31.7.2017:  
It was agreed to send this document to all Councillors seeking their comments by the 30<sup>th</sup> May for discussion at the next Finance Meeting.

**ACTION:** Send to all Councillors.

4. **CORRESPONDENCE:**

- (a) Bromsgrove Partnership Groups – Groups with CALC representatives:  
It was agreed to discuss at Full Council whether any Councillors would be interested in volunteering to join any of the Groups – details attached.

**ACTION:** Discuss at Full Council.

5. **FINANCE:**

- (a) Bank/Budgets:  
Figures in respect of April 2017 were presented and agreed to take to Full Council for ratification.  
**ACTION:** Take to Full Council.
- (b) Grants/Subscriptions:
- (i) Wythall Community Association:  
The Committee, having carefully considered the contents of a letter received from the Association supporting their application for a grant, agreed to recommend to Full Council a grant of £12,000 be awarded with a proviso that the Council will require to see this revenue set against the maintenance of the Park (as detailed in their letter dated 4<sup>th</sup> May 2017) over the next twelve months but to have further discussions with the Association as regards having an ongoing undertaking regarding funding.

**ACTION:** to take to Full Council the above recommendation.

Cllr.Mrs.Lee abstained in this recommendation.

Cllr.Mrs.Baxter abstained in this recommendation.

- (ii) Milestone Society:  
It was agreed to recommend to Full Council the renewal of the membership in the sum of £20.

**ACTION:** Take recommendation to Full Council.

- (c) Presentation of schedule of Invoices for payment in May 2017:  
 It was agreed to recommend the above to Full Council for ratification with the following requiring specific resolutions:
- |  |          |
|--|----------|
| 11. Code 61. Swiftwell/Allotment tree                  | £240.00  |
| 12. Code 85. Swiftwell/Removal/Station Rd Notice Board | £ 55.49  |
| 23. Code 29. WorcCALC/Membership                       | £1454.88 |

**ACTION:** Full Council to ratify payments schedule.

- (d) Investment Accounts:
- (i) Public Sector Investment Account: No transfer necessary this month.
- (ii) Local Authorities Property Fund/CCLA:  
 Advice being sought as agreed at Full Council.

**ACTION:** The EO to pursue this matter.

- (e) Revised Reserves Policy:  
 Cllr.Bibbings had prepared a revised document and it was agreed to take this to Full Council for further discussion and agreement.

**ACTION:** Discuss the attached at Full Council.

- (f) Earmarked Reserves 2017/2018:  
 It was agreed to take to Full Council the recommendations as per attached schedule with a proposal that the unspent allocation in respect of the Youth Club (£10,000) be treated as an Earmarked Reserve for a street lighting project to be identified at a later date.

**ACTION:** Recommendation as above to Full Council.

- (g) 37 Silver Street(former Parish Office):  
 As a result of a request from the tenant the EO had obtained a quotation from Swiftwell Environmental Ltd to fell the large conifer tree at the rear of the premises in the sum of £280 plus VAT.  
 It was agreed to recommend to Full Council acceptance of this quotation.  
 (Code 109)

**ACTION:** Recommendation to Full Council as above.

## 6. FINANCIAL REGULATIONS:

Although the Resolution 12/2017(e) was accepted in the Council Minutes dated 16<sup>th</sup> March 2017 it had been agreed to defer back to the Committee a further slight amendment to the wording and, having reconsidered this, it was now agreed to recommend to Full Council the following and to rescind the previous Resolution as above:

*No expenditure may be authorised that will exceed the amount provided in the revenue budget for that class of expenditure other than by resolution of the Council. or **delegated Committee**.\**

*During the budget year and with the approval of Council, having considered fully the implications for public services unspent and available amounts may be moved to other budget headings or to an earmarked reserve as appropriate (virement).*

\* Remove

7. **LOCAL COUNCILS AWARD SCHEME:**

The Parish Councils submission had been successful – confirmation awaited.

8. **NEIGHBOURHOOD PLAN:**

Cllr.Mrs.Baxter considered some training might be useful.

**ACTION:** EO to arrange Meeting of the Steering Committee.

9. **ITEMS BROUGHT FORWARD FROM COMMUNITY SERVICES MEETING HELD ON THE 4<sup>th</sup> May 2017:**

None.

10. **ONGOING MATTERS TO BE PLACED ON AGENDA AS AND WHEN A REPORT IS AVAILABLE:**

- (a) Community First Responders (Emergency Plan)
- (b) Chesterwood
- (c) Dementia Friendly Village

11. **ITEMS FOR NOTING ONLY:** None.

12. **DATE OF NEXT MEETING:** Wednesday, 7<sup>th</sup> June 2017 at 7.30 pm.

The Meeting closed at 8.59 p.m.