

WYTHALL PARISH COUNCIL

COMMUNITY SERVICES COMMITTEE

Minutes of the Meeting held on Thursday, 6th April 2017 at the Council Office at 7.30 pm.

PRESENT: Councillor Mrs.D.Taylor Chairman
Councillor L.Turner Vice Chairman
Councillor Mrs.S.Baxter P.C.Chairman
Councillor S.Peters
Councillor Helen Cleaver
Councillor Mrs.K.Kingston
Councillor Mrs.S.Stewart
Miss P. Harrison Executive Officer

1. **APOLOGIES:** noted and accepted from Cllr.Mrs.Lee.

2. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS/OTHER INTERESTS:**
None.

3. **SERVICES:**

3.1 **Roads/verges:**

New matters:

- (a) May Lane/WCC Proposed Disabled Persons' Parking Spaces:
The Committee approved the proposals understanding it had the support of County Cllr.Peters.
- (b) WCC Notice of closure of A435 Hollywood By-pass:
Notice of closure 2 May – 12 June to enable carriageway works – estimated days of closure five.
- (c) WCC Notice of Temporary Closure Station Road:
Closing from junction with Lea Green Lane to Alcester Road in order to facilitate carriageway works – five days commencing 8th May 2017.
- (d) Silver Street – CCP Report(Community Concern Programme):
No response as yet from the CCP/Community Concern Programme as to where next the scheme would operate and what the engineering works comprised (as mentioned in their communication) .

ACTION: The EO to follow up.

- (e) Ford/Houndsfied Lane(Lower):
No further contact from Tidbury Green regarding responsibility for road surface etc. and possible closure of the Ford following the EO's response. Agreed no further action to be taken.

- (f) Middle Lane: Still waiting for the reinstatement of the “bank” opposite entrance/exit to Becketts.

ACTION: EO to remind Mr.Clewer, WCC again.

3.2 **FOOTWAY LIGHTING:**

New:

- (a) Lt.Pt.25 Lea Green Lane:

Authorisation to be sought from Full Council in retrospect for the replacement of the lantern damaged by a vehicle on the 19.3.2017 (details sent to Auto Claims) at a cost of £284.50 excl.VAT. Although the column sustained part of the impact Prysmian considered it not necessary to replace it.

ACTION: Take to Full Council.

Pending:

- (a) Lt.Pt.505 Hollywood Lane:

The EO had met with the Lighting Contractor to assess the whether it was felt necessary to replace this missing column the outcome of which was that, bearing in mind the number of columns in the immediate vicinity there did not appear to be an alternative site safe enough to install a column. As no comments/requests had been forthcoming from local residents since the column was “taken out” a second time within days of installation, it was agreed to recommend to Full Council that the situation continue to be monitored and no replacement installed at the present time.

ACTION: Recommend above to Full Council.

- (b) Tilehouse Lane/additional lighting: Ongoing.

- (c) Douglas Road: Additional or upgraded lighting to be considered in the future.

4. **PARISH LENGTHSMAN:**

The Contract in respect of the Scheme 2017/2018 had been received from WCC and it was agreed to seek authority from Full Council for the EO to sign this document. Funding this year would be £3595.00 same as last year.

ACTION: Seek authority for EO to sign Agreement.

5. **PUBLIC RIGHTS OF WAY:**

- (a) Storage of materials used by Countryside Carers:
Ongoing.

6. **TREES & BULBS:**

Trees:

Gorse Lotts: Report awaited from Swiftwell Environmental Ltd as to the condition of all trees on the land in the ownership of the Parish Council. The Chairman of the Committee had written to the Contractor requesting that he complete this report as soon as possible.

7. **CEMETERY:**

(a) Litter: Dr. Whittaker had referred to this at the previous Full Council and the fact that she was in the habit of collecting litter both in and around the Cemetery area. The EO explained that, recently, the skips had not been emptied due to administration/budget reasons and when “Doris” the storm arrived it did cause some litter to be blown about. It was agreed to monitor the situation and ensure the Contractor does a regular litter pick both inside and outside the Cemetery.

(b) New Burial Plots:

The Committee agreed to take to Full Council the following quotation from Swiftwell Environmental Ltd:

(i)	Creation of two rows @ £3850 per run	£7700
(ii)	Raise ground levels/prevent flooding @ £1200 per run	£2400
(iii)	Install drainage at foot of burial plots @ £800 per run	<u>£1600</u>
	TOTAL:	£11700
	Plus VAT	

(Budget Code 55)

ACTION: Recommendation to Full Council.

8. **ALLOTMENTS:**

(a) The EO gave a report on matters raised by the new Secretary of the Association’s Committee regarding strimming etc.

(b) Potential Greenfield Mast: Nothing to report.

9. **STREET FURNITURE:**

(a) Notice Boards:

(i) Station Road(outside shops):

The Board had been removed by Swiftwell Environmental Ltd as a matter of urgency/safety and a quotation for a replacement was presented as follows:

New Board	-	£320.	
Two godfather/posts	-	<u>£200</u>	TOTAL: £520 plus VAT.

(Budget Code 88 – would result in overspend)

ACTION: Take to Finance Committee for consideration and inclusion in Accounts 2017/2018 as an Earmarked Reserve.

(b) Bus Shelters/Roadside seats: Nothing to report.

(c) Roadside Planters:

(i) No update as regards the application submitted in respect of the Tesco “Bags of Help” scheme.

ACTION: Seek an update.

(ii) Cllr.Cleaver reported having had a planter made to replace the one at the corner of Alcester Road/Gorse Lane. Swiftwell to be asked for a price to empty the old one and refill the new one.

ACTION: EO to contact Swiftwell for a price.

10. **TRANSPORT(Buses/Trains):**

(a) Trains: Cllr.Turner gave a brief report regarding a leaflet produced by the Shakespeare Line publishing an extension to the line to Long Marston and serving an increased population both in Long Marston and Stratford.

11. **ENVIRONMENTAL ISSUES:**

Nothing to report.

12. **WYTHALL RADIO CLUB:**

As reported at Full Council the event held in March had been a great success without any complaints being forthcoming from residents.

13. **COMMUNITY EMERGENCY PLAN:**

The EO had contacted Dr.Whittaker who had expressed an interest in the creation of this plan. A Meeting to be arranged involving Cllr.Peters; Cllr.Turner; Dr.Whittaker and the EO.

ACTION: EO to arrange Meeting.

14. **OTHER ISSUES OF COMMUNITY INTEREST:**

(a) Drakes Cross Post Office:

The EO commented that the closing of the store whilst the Post Office section was replenishing the ATM had not improved despite having thought previously that it had – agreed continue monitor.

(b) Tidbury Green Parish Council:

No response to EO’s communication regarding working together as adjoining communities had been forthcoming.

(c) Bromsgrove and Redditch Network(Supporting Bromsgrove’s Rural Communities:

Noted but no action required.

15. **BEST KEPT FRONTAGE COMPETITION:**

The Committee considered a request from Cllr.Mrs.Lee (Chairman of the Carnival Committee/Wythall Community Association) to have use of the Parish Display Boards complete with photographs to promote the Competition at the Carnival. The Committee, having carefully considered this request, agreed the Carnival would not be a suitable location for the boards to be used (weather could be inclement) but copies of photographs could be provided. The Chairman would reply to Cllr.Mrs.Lee to this effect asking where she envisaged displaying the photographs.

ACTION: Chairman to reply to Cllr.Mrs.Lee.

16. **OTHER ISSUES OF COMMUNITY INTEREST:**

(a) **Post Office at Drakes Cross:**

The EO reported having experienced on several occasions lately the closure of the shop whilst the ATM was replenished during the middle of the afternoon.

At this point Cllr.Peters referred to the fact that the Hollywood Gardens Post Office was moving to premises in Hollywood Lane.

17. **DATE OF NEXT MEETING:** Thursday, 4th May 2017 at 7.30 pm

The Meeting closed at 8.30 pm.