

## WYTHALL PARISH COUNCIL

### COMMUNITY SERVICES COMMITTEE

Minutes of the Meeting held on Thursday, 2<sup>nd</sup> March 2017 at the Council Office at 7.30 pm.

**PRESENT:** Councillor Mrs.D.Taylor Chairman  
Councillor L.Turner Vice Chairman  
Councillor Mrs.S.Baxter P.C.Chairman  
Councillor S.Peters  
Councillor Helen Cleaver  
Councillor Mrs.K.Kingston  
Councillor Mrs.S.Lee  
Councillor Mrs.S.Stewart  
Miss P. Harrison Executive Officer

1. **APOLOGIES:** None received.

2. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS/OTHER INTERESTS:**  
None.

3. **SERVICES:**

3.1 **Roads/verges:**

New matters:

(a) School Drive/Parking:

A report had been sent to the Headmaster regarding a resident's complaint as to indiscriminate parking by parents whose children attend Meadow Green School. The Headmaster had replied and it was agreed to forward this to County Cllr.Mrs.Griffiths.

Pending:

(a) WCC – Traffic calming measures on Shawhurst Lane adjacent to Schools:  
Most of the work had been completed.

(b) Silver Street – CCP Report(Community Concern Programme):

No response as yet from the CCP/Community Concern Programme as to where next the scheme would operate but the EO referred to some signage and markings on the road that had been installed relating to the intended slowing down of vehicles.

(c) Ford/Houndsfied Lane(Lower):

No further contact from Tidbury Green regarding responsibility for road surface etc. and possible closure of the Ford following the EO's response.

(d) Truemans Heath Lane/Damaged Bridge.:

Repair work now taking place.

- (e) Middle Lane: Still waiting for the reinstatement of the “bank” opposite entrance/exit to Becketts.

**ACTION:** EO to remind Mr.Clewer, WCC.

- (f) Middle Lane:  
The Executive Officer presented to the Meeting a plan detailing proposals for increased safety measures to be installed at the junction with Clewshaw Lane and Silver Street. This was noted.

### 3.2 **FOOTWAY LIGHTING:**

New:

- (a) Nothing to report.

Pending:

- (a) Lt.Pt.505 Hollywood Lane:  
The EO was meeting with the Lighting Contractor shortly to assess the situation and whether it was felt necessary to replace this missing column

**ACTION:** The EO to press for meeting.

- (b) Tilehouse Lane/additional lighting: Ongoing.
- (c) Douglas Road: Additional or upgraded lighting to be considered in the future.

### 4. **PARISH LENGTHSMAN:**

The Committee were shown a photograph of work carried out by the Lengthsmen in Dark Lane where they had revealed road drains and kerbs where flooding had been reporting by residents for many years. WCC had investigated many times but to no avail.

### 5. **PUBLIC RIGHTS OF WAY:**

- (a) Storage of materials used by Countryside Carers:  
Ongoing.

### 6. **TREES & BULBS:**

Trees:

Gorse Lotts: Report awaited from Swiftwell Environmental Ltd as to the condition of all trees on the land in the ownership of the Parish Council. The Chairman of the Committee had written to the Contractor requesting that he complete this report as soon as possible. No acknowledgement received to date.

Bulbs:

The EO reported that, as agreed previously, Wild Primroses (instead of bulbs) had been purchased for planting on Wythall Island by Swiftwell Environmental Ltd. 235 plants had been bought from Naturescape British Wildflowers at a cost of £80.47 plus VAT. (Code 108).

**ACTION:** Recommend the above expenditure for retrospective approval at Full Council.

7. **CEMETERY:** Nothing to report.

8. **ALLOTMENTS:**

(a) Drainage: The Executive Officer reported that Swiftwell Environmental Ltd had submitted a quotation in respect of carrying out land drainage on the Packhorse Lane side of the Allotments at a cost of £600 plus VAT. It was agreed to recommend acceptance of this quotation to Finance Committee (Code 61 – will result in an overspend on budgets of £100)

**ACTION:** Recommend to Finance Committee in view of overspend.

9. **STREET FURNITURE:**

(a) Notice Boards:

(i) Station Road(outside shops):

Report legs “wobbly” – Swiftwell Environmental Ltd to be asked to inspect and report back.

**ACTION:** Contact Swiftwell as above.

(b) Bus Shelters/Roadside seats:

(i) Bus Shelter/Alcester Road/Packhorse:

Swiftwell Environment Ltd had provide a quote for re-roofing this shelter in the sum of £220 plus VAT and it was agreed to recommend acceptance to Full Council (Code 88).

**ACTION:** Recommend acceptance of quotation to Full Council.

(c) Roadside Planters:

New application had been submitted in respect of the Tesco “Bags of Help” scheme and it was understood that a short list had yet to be agreed.

(d) Grit Bins: Replacement one had now been installed in Sycamore Drive – Invoice awaited.

10. **TRANSPORT(Buses/Trains):**

(a) WCC Local Transport Plan Consultation Document Spring 2017:

The EO to produce a response for approval/ratification at Full Council for submission on the closing date 17<sup>th</sup> March 2017.

**ACTION:** EO as above.

11. **ENVIRONMENTAL ISSUES:**

Nothing to report.

12. **WYTHALL RADIO CLUB:**

Agreed at Full Council to assess the situation following the March event.

**ACTION:** Review following next event.

13. **COMMUNITY EMERGENCY PLAN:**

A Meeting had been held involving Cllr.Peters; Cllr.Turner and the EO and further actions had been agreed.

14. **OTHER ISSUES OF COMMUNITY INTEREST:**

(a) **Drakes Cross Post Office:**

The EO commented that the closing of the store whilst the Post Office section was replenishing the ATM had not improved despite having thought previously that it had – agreed continue monitor.

(b) **Tidbury Green Parish Council:**

No response to EO's communication regarding working together as adjoining communities had been forthcoming.

(c) **Bromsgrove and Redditch Network(Supporting Bromsgrove's Rural Communities:**

Noted but no action required.

15. **DATE OF NEXT MEETING:** Thursday, 6<sup>th</sup> April 2017 at 7.30 pm

The Meeting closed at 8.29 pm.