

**WYTHALL PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**HELD ON THURSDAY, 16<sup>th</sup> FEBRUARY 2017 AT THE VILLAGE HALL AT 7.30 P.M.**

<b><u>PRESENT:</u></b>	Councillor Mrs.S.Baxter	Chairman
	Councillor S.Peters	Vice Chairman
	Councillor D. Bibbings	
	Councillor Helen Cleaver	
	Councillor K.Footman	
	Councillor Mrs.S.Stewart	
	Councillor Mrs.D.Taylor	
	Councillor L.Turner	
	Councillor Miss L.Wright	
	Miss P.Harrison	Executive Officer

1. **APOLOGIES:** were noted and reasons for absence accepted from Cllr.Mrs.Bibbings; Cllr.Mrs.Lee; Cllr.Rattigan; Cllr.Mrs.Kingston and Cllr.Mrs.Webb MBE.

District Cllr.Denaro had sent his apologies.

2. (i) **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:**

(a) Register of Interests:

Councillors must complete their Register of Interests and update them as and when necessary.

- (b) To declare any disclosable interests relating to items on the Agenda and their nature (Councillors with such interests must leave the room for the relevant items unless they have a current dispensation)  
None declared.

- (ii) **DECLARATIONS OF OTHER DISCLOSABLE INTERESTS:**

Cllr.Peters	Wythall Village Hall/payment schedule	Trustee
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Cllr.Helen Cleaver	Wythall Village Hall/payment schedule	Trustee
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Cllr.Footman	Wythall Radio Club/Silver Street Parking	Resident
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The Chairman reported that she had invited Claire Felton, BDC Monitoring Officer, to come to one of the Council Meetings to talk about Code of Conduct, Dispensations and Declarations of Interest. Date to be advised in due course.

3. **COUNTY COUNCILLOR'S REPORT:**

Cllr.Peters reported as follows:

- (a) Last week WCC had agreed the Council Tax for 2017/2018 at 2.94% increase resulting in a 0.94% general increase plus the Government Allowance of 2% which is specifically for Care.

- (b) Traffic calming would be implemented in Shawhurst Lane next Tuesday, includes safety cushions, new linage and new signs.
- (c) Repairs to be carried out to the bridge in Truemans Heath Lane in March.
- (d) The barrier in Peterbrook Road adjacent to the Aqueduct still in need of repair – this would be chased up with Solihull MBC.
- (e) WCC Consultation/Transport Plan: He had responded as a Councillor and urged the Parish Council to respond.

**ACTION:** Ensure a response is formulated in respect of the above from the Parish Council, 17<sup>th</sup> March 2017 for approval at Full Council on the 16<sup>th</sup> March 2017.

- (f) He was investigating with County Council Highways the road markings around Wythall Island; M42 Island: lack of cats-eyes on the A435 when leaving M42 Island (although they are in the road but not working); additional safety measures at the junction of Middle Lane and Clewshaw Lane/Silver Street.

#### 4. **DISTRICT COUNCILLORS' REPORTS:**

Cllr.Turner reported as follows:

- (a) He had been working with Regulatory Services regarding problems at a site in Houndsfield Lane (Lower) involving fires etc. The EO reported that the Office had also been dealing with this matter.
- (b) He was involved with BDC electoral matters in particular regarding polling stations for County elections. The boundary changes had made it necessary to move some people from one Station to another.

Cllr.Peters referred to the following:

- (a) BDC's Local Plan had now been adopted – Wythall was only showing the already developed sites. A Green Belt Review would be commenced very soon.

Cllr.Mrs.Baxter reported:

- (a) BDC will be agreeing their Budgets and Precept next week with a proposal that District Council Tax will go up by £5 for Band "D" properties = 2.3%.

#### 5. **MINUTES OF PREVIOUS MEETING:**

Resolved 7/2017:

The Minutes of the Meeting held on the 19<sup>th</sup> January 2017 were accepted as being a true record of matters discussed, together with those in respect of an EO Meeting held on the 31<sup>st</sup> January 2017.

#### 6. **MATTERS ARISING FROM PREVIOUS MINUTES:**

Noted with one amendment regarding Procedure/Consultation & Public Meetings - Cllr.Footman requested that this be put back on the ACTION/Matters Arising Schedule.

7. **COMMITTEE REPORTS:**  
**COMMUNITY SERVICES**

**Resolution 8/2017:**

- (a) to note the verbal report given by the EO, together with Cllr.Peters and Cllr.Footman as to the outcome of the Meeting held at the Parish Office arranged by PC Simon Albutt on the 23<sup>rd</sup> January 2017 attended by members of the Wythall Radio Club and the Wythall Community Association. It was resolved to review this matter again after the event had taken place in March and the actions agreed at the Meeting had been put in place.
- (b) to accept the Minutes of the Meeting held on the 2<sup>nd</sup> February 2017 having noted and endorsed the interim actions taken by the Committee.

**FINANCE POLICY & RESOURCES:**

**Resolution 9/2017:**

- (a) to accept the figures as presented in respect of Bank/budgets relating to January 2017.  
 To note Cllr.Footman's comments regarding the item shown on the reconciliation page in respect of Cash stating nil, a matter he had raised a few months ago and so far had not received an explanation and to place this as an item on the Action List. In view of this query Cllr.Footman did not accept the figures as presented.
- (b) to change the current Bank Mandate as follows:  
 Remove Cllr.Rattigan (former Finance Chairman)  
 Include Cllr.Bibbings (current Finance Chairman)  
 (Existing signatories – Chairman, Cllr.Mrs.Baxter; Vice Chairman, Cllr.Peters; Cllr.Turner and the Executive Officer)
- (c) to defer back to the Committee the proposed changes to the wording of Section 5 Banking Arrangements in the Financial Regulations due to the fact that all members of the Council had not been made aware as to suggestions put forward by Cllr.Footman prior to the Council Meeting. However, in the event that the situation arises that a transfer of funds is necessary before the next Council Meeting in March, delegated authority was granted to the Finance Committee in respect of the next Committee Meeting to make the necessary arrangements.
- (d)(i) to note that Cllr.Footman had drawn Cllr.Bibbings' attention to the fact that on the Schedule of Invoices for Payment in respect of February 2017 it would result in overspend on some of the budgeted items, Cllr.Bibbings recommended the following transfers be made to alleviate this situation:  
 Code 14 Insurance – move £1049 to the following Codes:  
 Code 53 - £341; Code 56 - £671; Code 57 - £15 and Code 59 - £22.  
 The EO would include in future payment lists the Code relative to individual payments for ease of noting current state of Cost Centres.  
 All present agreed to the above proposals.

- (ii) to accept the schedule of payments in respect of February 2017 having resolved the above transfers, together with noting the following as separate resolutions:
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|-----|--|----------|
| 9.  | Swiftwell/Levelling headstone            | £ 83.24  |
| 10. | Swiftwell/Topping & Turfing Burial Plots | £1140.00 |
- (e) to note there had been no requests for grants/subscriptions.
- (f) to note it was not necessary to arrange a transfer of funds at this time.
- (g) to note updated Standing Orders/Financial Regulations & Policies would be available for collection by members at the Office in due course.
- (h) to note that the Application in respect of the Local Councils Award Scheme should be ready for Council's approval at the next Council Meeting for sending the next day, 17<sup>th</sup> March 2017.
- (i) by a vote of eight "for" one "against" to accept an offer to sponsor the vouchers presented to winners of four of the categories in the annual Best Kept Frontage Competition to the value of £25 each. The sponsor being Mr.Mark Luton of Colourfence, Solihull.
- (k) to accept the Minutes of the Meeting held on the 8<sup>th</sup> February 2017 having noted and endorsed the interim actions taken by the Committee.

**PLANNING:**

**Resolved 9/2017:**

- (a) to note the Minutes of the Meetings held on the 6<sup>th</sup> February 2017 and the applications dealt with under Standing Orders for Committees 4(d) Parish Standing Orders including those dealt with under Delegated Powers.

8. **ITEMS OF PAROCHIAL INTEREST FOR INFORMATION ONLY:**

- (a) Cllr.Peters reminded everyone about the Consultations in respect of Hospitals and the future thereof.
- (b) Cllr.Peters reminded everyone he would be raising the flag on Commonwealth Day on the 13<sup>th</sup> March at 10 am on the Alcester Road (opposite Gorsey Lane).
- (c) Cllr.Footman commented that the reports sent out by Johnathon Owen of NALC are very interesting and informative.

9. **DATE OF NEXT MEETING:** Thursday, 16<sup>th</sup> March 2017 at 7.30 pm.

The Meeting closed at 8.31 pm.

**SIGNED**

**CHAIRMAN**

**DATED:**

**16<sup>th</sup> March 2017**