

WYTHALL PARISH COUNCIL

COMMUNITY SERVICES COMMITTEE

Minutes of the Meeting held on Thursday, 5th January 2017 at the Council Office at 7.30 pm.

PRESENT: Councillor Mrs.D.Taylor Chairman
Councillor L.Turner Vice Chairman
Councillor Mrs.S.Baxter P.C.Chairman
Councillor S.Peters
Councillor Helen Cleaver
Councillor Mrs.K.Kingston
Councillor Mrs.S.Lee
Miss P. Harrison Executive Officer

1. **APOLOGIES:** were noted and accepted from Cllr.Mrs.Stewart.

2. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS/OTHER INTERESTS:**
None.

3. **SERVICES:**

3.1 **Roads/verges:**

New matters:

(a) **Silver Street – CCP Report(Community Concern Programme):**

Correspondence received from Rod Lake of West Mercia Police attaching a report and stating that WCC have now been asked to look at engineering measures to reduce speeds as enforcement alone over the last 30 months had little effect. The EO had queried where next the scheme would go, suggesting Station Road; Peter brook Road, Alcester Road etc.

ACTION: Follow up with WCC.

(b) **Houndsfield Lane/Ford:**

A communication had been received from the Clerk of Tidbury Green Parish Council seeking information as to what action the Parish Council has taken regarding problems occurring at this location, i.e. potholes below the water level; anti-social behavior; cars burnt out; tipping etc.

ACTION: The EO to respond confirming that both WCC and BDC are continually taking action as problems arise, indeed, it is high priority at BDC, but WCC have no plans to close off the road at any time.

(c) **Haslucks Green Road/Tilehouse Lane:**

Complaints had been received as regards the brightness of the VAS installed at the junction. WCC had been advised and would investigate.

ACTION: Cllr.Peters would investigate also and report back.

Pending:

- (a) WCC – Traffic calming measures on Shawhurst Lane adjacent to Schools:
Cllr.Peters reported that work was still schedule to commence in the School Half Term in February. WCC would be contacting the Parish Council regarding the footway lights they propose adopting from the Parish.
- (b) Middle Lane: Still waiting for the reinstatement of the “bank” opposite entrance/exit to Becketts.
- (c) Wythall Island/A435:
Following Cllr.Peters’ report at the last Meeting that, yet again, a heavy vehicle had mounted the kerb severely damaging the verge. The EO had reported to Cllr.Peters that the response from WCC was they could find no problem and no action would be taken.

3.2 **FOOTWAY LIGHTING:**New:

- (a) Crabmill Lane: Letter from a resident complaining as to the quality of footway lighting and state of columns.

ACTION: The EO would investigate the matters raised and report back to the Committee in due course.

Pending:

- (a) Lt.Pt.505 Hollywood Lane:
The EO was meeting with the Lighting Contractor shortly to assess the situation and whether it was felt necessary to replace this missing column
- (b) Tilehouse Lane/additional lighting:
The EO reported that due to WCC installing a new light at the junction of Haslucks Green Lane and Tilehouse Lane including cabling across the road, it might be possible to install two new lights at a cheaper rate than previously envisaged. An item was being included in the budget for 2017/2018 in this respect.
- (c) Lt.Pt.518 Lea Green Lane: Insurance matter – replacement light being installed in January 2017.

4. **PARISH LENGTHSMAN:** Nothing to report.

5. **PUBLIC RIGHTS OF WAY:**

- (a) Storage of materials used by Countryside Carers:
Ongoing.

6. **TREES & BULBS:**Trees:

Gorsey Lotts: Report awaited from Swiftwell Environmental Ltd as to the condition of all trees on the land in the ownership of the Parish Council.

ACTION: The EO to urge the Contractor to complete this report as soon as possible.

7. **CEMETERY:**(a) Plot 576 Millennium West:

Request received to sell back to the Parish Council a reserved plot due to residents having left Wythall and no longer required the plot. It was agreed to recommend to the Finance Committee/Full Council that the sum of £1500 be refunded.

ACTION: Recommend refund to Finance Committee/Full Council.

(b) Request for dropped kerb to facilitate wheelchairs:

The Committee considered a request for the kerb to be dropped outside the Cemetery Gate but it was agreed not to adhere to this as it was not a facility that was required in most circumstances when people were attending the Cemetery. A request was also considered to enable wheelchair users to gain access to graveside as it was agreed this would not be practicable. It was agreed to ask Funeral Directors to make the Registrar aware if there would be a requirement for wheelchair access on the day of a funeral when the Registrar would ensure easy access was available.

8. **ALLOTMENTS:**(a) Drainage: The Executive Officer reported that Swiftwell Environmental Ltd had met with representatives of the Association and would be submitting a quotation to carry out some work as agreed.

ACTION: The EO to urge Swiftwell to produce this quotation.

(b) Vodafone Mast:

The EO reported that an enquiry had been made from a company looking out for suitable sites and had identified the Allotments as a possibility. This would involve further investigation, including a site visit, but the proposal was for a either a monopole or lattice tower and would generally be 5m by 5m and 15m in height involving a 15 year lease at £3000 p.a. with a break clause and there would be rent reviews every five years subject to open market rent.

ACTION: Refer to Finance Committee with a view to recommending to Full Council that this matter be further investigated.

9. **STREET FURNITURE:**

- (a) Notice Boards:
Nothing to report.
- (b) Bus Shelters/Roadside seats:
(a) Ongoing maintenance Contractors Schedule – all now treated.

(b) Bus Shelter/Alcester Road/Packhorse:
Swiftwell Environment Ltd had been asked to quote for re-roofing this shelter.

ACTION: Remind Swiftwell to provide quotation.

- (c) Roadside Planters:
New application had been submitted completed in respect of the Tesco “Bags of Help” scheme.
- (d) BT Telephone Kiosk/Truemans Heath Lane (adj.petrol station):
No further news on this matter.

10. **TRANSPORT(Buses/Trains):**

Buses:

- (a) 150 Service: Johnsons had confirmed verbally that they could not provide the service as previously but it was agreed to ask whether they could reinstate it just to run during the summer months, particularly when the Caravan Club is being well used.

ACTION: Contact Johnsons again with this suggestion.

11. **ENVIRONMENTAL ISSUES:**

Nothing to report.

12. **WYTHALL RADIO CLUB:**

A Meeting had now been arranged at the Parish Office by PC Simon Albutt on the 23rd January 2016 at 10.30 am.

13. **COMMUNITY EMERGENCY PLAN:**

Ongoing.

14. **OTHER ISSUES OF COMMUNITY INTEREST:**

- (a) Drakes Cross Post Office:
Monitoring.
- (b) Tidbury Green Parish Council:
Awaiting response to EO’s communication.

- (c) Best Kept Frontage Competition:
Awaiting response from interested party as regards sponsorship.
 - (d) Christmas Lights Competition:
It was agreed to take to the Finance Committee a suggestion that a competition be held in the Village to encourage community involvement by private residents.

ACTION: Take suggestion to Finance Committee – would require a small budget.
15. **DATE OF NEXT MEETING:** Thursday, 2nd February 2017 at 7.30 pm
- The Meeting closed at 8.45 p.m.