

Wythall Together

Minutes of the meeting of Trustees held on Wednesday 3rd September 2014

Present: Sue Baxter, Stephen Peters, Chris Turner, Alyson Williams, Pat Harrison

1. Apologies for absence None. Kathy Kirk was on holiday
2. The minutes of the meeting held on July 18th were approved. A link from the Parish Councils website will be added to allow access to Wythall Together minutes with a hard copy for the library.CT
3. HMRC charitable status registration is in progress but can take some time.
4. Charity bank account financial report. At the 21st July the balance stood at £3770 which has been transferred from Wythall Community Trust account (now closed). £850 now added from Worcestershire County Council's Divisional fund, and £250 from Lloyds bank for poor service. £437.16 paid for insurance premium.
£520 has been paid for vehicle signs for the Dial-A-Ride service. In future there will be a delineation in accounting for the two services: library and Dial a Ride to give better transparency. Sue is still waiting to hear from Cllr June Griiffiths as to whether she would be willing to contribute £500 from her divisional fund.(see attached financial report)
5. Veale Wasbrough Vizards (our solicitors) are waiting to hear from Worcestershire re the lease and will advise us when it is available.
6. This waiting for the lease is a financial benefit to the Parish, but Alyson agreed that she will chase with the County. Action for Children have now been absorbed by Redditch Council and pay a one off fee for use of the library. There has been no final agreement re the police using the building.
7. Utility bills will be passed on to Wythall Together by the County for payment. Nothing can be done regarding the cleaning contract at the moment, this will be considered at a later date.
8. We now have a policy document for Insurance liability but are waiting to hear from the County exactly what needs to be included.
9. We will apply for Business rate relief once we are responsible for the library
10. Talks have begun re the relocation of the library. Alyson Williams, Faye Parker, Geoff Denaro, Nicki Hitchcox, and the Woodrush Librarian are looking at the layout and waiting for two suppliers to come back with suggestions. They have been looking at WiFi and the practicalities of the public and children both using the building. Nicki is in the process of sending the Parish Council a letter formally asking for funding. Woodrush Academy have applied for planning for the community hub which will be considered at the end of September. Woodrush plan for the new hub including the library to be open by September 2015 .A public consultation regarding the moving of the library is ongoing at present. Alyson reported back that the feedback was very positive.
11. Community Transport Currently nine people have registered and venues in the Parish where people may want to go are being compiled. People who have registered will be contacted by WMSNT. The vehicle signs have now arrived and are at present in the parish Office. Dial-A -Ride now needs a publicity campaign and £600 is to be put aside for leaflets which Stephen has offered to design. The service will also be advertised in The Parish Council newsletter. Insurance for the service has arrived and we are now waiting a service level agreement. The service should be up and running by the beginning of October. If it is obvious that the service is not going to be financially viable after one month the service will be given one months' notice.

12. A second tranche of the Changing Futures Fund is to be released for training from Sue Fry re- financial sustainability. **SB will contact**
13. Additional trustees. Sue Baxter would like to stand down once suitable trustees are found. We are looking for two people. CT will design a poster and send to Alyson for colour printing.
14. Future meetings are December 3rd 2014 , March 4th 2015^h , June 3rd 2015 , at 2.00pm at the library. Meetings are open to the public.
15. A public consultation re the relocation of the library will take place on 10th September between 2-7pm. The Trustees agreed to be present over some of that time.
16. No members of public attended the meeting

Wythall Together Charity No 1157087

Signed (Chairperson) Date